

To Be Approved

TOWN OF PUTNAM

WATER POLLUTION CONTROL AUTHORITY MEETING

August 8, 2019

TOPIC		DISCUSSION
PRESENT:		Chairman Wozniki, Vice Chairman Paquin, Member Greene, Superintendent Lynch
ABSENT:		Member Perron
1.	CALL TO ORDER	Chairman Wozniki called the meeting to order at 6:30 PM
2.	PUBLIC COMMENT	Susan Langman, 26 Pleasant Street asked the Authority how the rates are set for water and sewer. She stated that the costs of water and sewer are making it difficult for her to continue to live in Putnam. Chairman Wozniki described how rates were set.
3.	APPROVAL OF MINUTES	Member Paquin made a motion to approve the minutes of the July 11, 2019 WPCA meeting. Member Greene seconded the motion, which passed unanimously.
4.	PETITIONS & COMMUNICATIONS	None
5.	STAFF REPORTS	A. Revenue Collector - Revenue Collector presented the report to the Authority B. Finance Director – Superintendent Lynch presented the report to the Authority and explained that the Finance Dept is working on the reports and will have final figures for 18/19 for us at the next meeting. Chairman Wozniki asked that the new Assistant Finance Director be present at the new WPCA Meeting.

		C.	WPCA Superintendent – Superintendent Lynch presented his report to the Authority
6.	UNFINISHED BUSINESS		NONE
7.	POLICY & PROCEDURE CONSIDERATIONS		None
8.	NEW BUSINESS	A.	Mileage Stipends (Vote Required) – Chairman Wozniki made a motion to approve a monthly mileage stipends of \$150.00 each to Superintendent Lynch and Sewer Plant Manager Didato. Chairman Paquin seconded the motion, which passed unanimously.
		B.	USDA Project (Vote Required) – Chairman Wozniki made a motion to authorize the application and submission of the USDA Grant in the amount of 1.5 million dollars for the generator and maintenance building. Member Paquin seconded the motion, which passed unanimously.
			Chairman Wozniki requested that for the September meeting, the Finance Director be in attendance, a list of salaries that are charged against the WPCA budget and the job description for the newly hired Revenue Clerk that is charged to the WPCA budget be added to the agenda for discussion.
9.	PUBLIC COMMENT		Susan Langman asked if the WPCA Authority members were paid or volunteer positions. Chairman Wozniki responded that the positions were volunteer.
10.	Adjournment		Member Greene made a motion to adjourn at 7:17 PM. The motion was seconded by Vice Chairman