

To Be Approved

TOWN OF PUTNAM

2019 FEB 11 A 10:16

Mayor and Selectmen's Meeting

February 4, 2019 Minutes

TOPIC		DISCUSSION
PRESENT:		Mayor Seney, Deputy Mayor Simmons, Selectman Pempek, Selectman Tarr, Selectman Steinbrick, Selectman Hayes, Selectman Rawson, Town Administrator Calorio
ABSENT:		
1.	Call to Order	Mayor Seney called the meeting to order at 7:00 P.M.
2.	Pledge of Allegiance	Led by Mayor Seney
3.	Public Comment	Dan Lussier asked if there was any progress on the issue with property located at 137-139 Woodstock Avenue. Mayor Seney informed Mr. Lussier that a pretrial was scheduled for March 27, 2019 at 12:00 pm. Mr. Lussier asked to be kept informed.
4.	Approval of the Minutes	Selectman Hayes made a motion to approve the minutes of the January 22, 2019 Board of Selectmen's meeting. Selectman Pempek seconded the motion, which passed with Mayor Seney abstaining.
		Deputy Mayor Simmons made a motion to add the following to the Agenda, 11B – Grove St. LOTCIP, 12E - Rec Park Road Bridge, 12F - Town Administrator Posting and 12G – State Land Purchase. The motion was seconded by Selectman Hayes, which passed unanimously.

5.	Petitions & Communications	A.	<p>CCM Prescription Drug Discount Program.</p> <p>The Selectman reviewed the CCM prescription drug program report.</p> <p>Town Administrator Calorio informed the Mayor and Selectmen that the Boy Scout Food Drive Public Event will be March 23, 2019. The Selectmen and employees will collect donations through March 22, 2019.</p>
6.	Reports of Standing Committees	A.	<p>General Government Committee</p> <p>Deputy Mayor Simmons informed the Mayor and Selectmen that the General Government Committee approved the amended Town Administrator Job Description and Posting.</p>
7.	Reports of Special Committees		None
8.	Staff Reports	A.	<p>Grand List Report</p> <p>Assessor Sanchez reviewed the grant list report with the Selectmen.</p>
		B.	<p>Revised Redevelopment Agency Report</p> <p>Town Administrator Calorio reviewed the report with the Selectmen.</p>
9.	Town Administrator's Report		Town Administrator Calorio reviewed the report with the Selectmen.
10.	Unfinished Business	A.	<p>NECCOG update</p> <p>Town Administrator Calorio reported no update at this time.</p>
11.	Grant Considerations and Updates	A.	Update – State of Ct. – LOTCIP – Commitment to Fund

			<p>Town Administrator Calorio informed the Selectmen that we received a Commitment to Fund for the property on Woodstock/Church.</p> <p>B. Grove Street Sidewalk & Repaving Project– LOTCIP</p> <p>Selectman Hayes made a motion to approve the submission of the LOTCIP application to NECOGG. Deputy Mayor Simmons seconded the motion, which passed unanimously.</p>
12.	New Business	<p>A. Emergency Operations Plan (Vote Required)</p> <p>Selectman Hayes made a motion to approve the Emergency Operations Plan. Deputy Mayor Simmons seconded the motion, which passed unanimously.</p> <p>B. Animal Control Regulations</p> <p>Deputy Mayor Simmons made a motion to table the discussion until the results of the investigation come out. Selectman Hayes seconded the motion which passed unanimously.</p> <p>C. Draft of Federal Employee Tax Deferment Program</p> <p>Deputy Mayor Simmons made a motion to adopt the Federal Employee Tax Deferment Program. Selectman Pempek seconded the motion, which all members opposed. Motion Failed.</p> <p>D. Resignation – Jennifer Brytowski – Putnam Arts Council</p> <p>Selectman Pempek made a motion to accept the resignation with regret. Deputy Mayor Simmons seconded the motion, which passed unanimously.</p> <p>E. Rec Park Road Bridge</p> <p>WMC has reviewed the bid documents and has recommended awarding the bid to Tully Construction Corp in the amount of \$2,432,550.00.</p>	

			<p>Deputy Mayor Simmons made a motion to award the bid to Tully Construction. Selectman Pempek seconded the motion, which passed unanimously.</p> <p>F. Town Administrator Posting</p> <p>Deputy Mayor Simmons made a motion to approve the Town Administrator posting as amended by the General Government Committee. Selectman Pempek seconded the motion, which passed unanimously.</p> <p>G. State Land Purchase</p> <p>The Town received a letter from the State of Connecticut regarding the acquisition of property for a traffic signal and pedestrian control.</p> <p>Selectman Pempek made a motion to move the issue to legal for review. Mayor Simmons seconded the motion, which passed unanimously.</p>
13.	Public Comment		None
14.	Executive Session	A.	<p>Cargill Fall Mill</p> <p>Deputy Mayor Simmons made a motion to enter into Executive Session at 7:40 PM, inviting Town Administrator Calorio, Town Attorney Rich Roberts, Town Engineer Sistare. Selectman Pempek seconded the motion, which was unanimous.</p> <p>Deputy Mayor Simmons amended the motion to include inviting Recreation Director Bousquet into Executive Session. Selectman Rawson seconded the motion, which passed unanimously.</p> <p>Selectman Rawson left executive session at 7:43 PM</p>
		B.	<p>Rawson Materials – Letter of Intent</p>

			Deputy Mayor Simmons made a motion to exit Executive Session at 8:17 PM. Selectman Pempek seconded the motion, which passed unanimously.
15.	Adjournment		Deputy Mayor Simmons made a motion to adjourn the Selectman's meeting at 8:19 PM. Selectman Hayes seconded the motion, which passed unanimously.