

To Be Approved
TOWN OF PUTNAM
BOARD OF SELECTMEN'S MEETING MINUTES

TOWN CLERK - PUTNAM CT
Deana Popik
2019 JAN 24 P 1:24

January 22, 2019

TOPIC		DISCUSSION, ACTION & RESOLUTION	
PRESENT:		Deputy Mayor Simmons, Selectmen Hayes, Pempek, Rawson, Steinbrick & Tarr, Town Administrator Calorio	
ABSENT:		Mayor Seney	
1.	CALL TO ORDER	Meeting called to order at 7:00 P.M. by Deputy Mayor Simmons	
2.	PLEDGE OF ALLEGIANCE	Led by Deputy Mayor Simmons	
3.	PUBLIC COMMENT	None	
4.	APPROVAL OF MINIUTES	Selectman Hayes made a motion to approve the minutes of the January 7, 2019 Selectmen's meeting. Selectman Steinbrick seconded the motion, which passed unanimously.	
5.	PETITIONS & COMMUNICATIONS	None	
6.	REPORTS OF STANDING COMMITTEES	A.	General Government Committee: Selectman Pempek asked if the General Government Committee would be interviewing candidates for the Town Administrator. Town Administrator Calorio advised that she will be creating a job description and advertisement and the General Government Committee will be part of the interview process.
7.	REPORTS OF SPECIAL COMMITTEES	None	

8.	STAFF REPORTS		The Selectmen reviewed the reports in the packet.
9.	TOWN ADMINISTRATORS REPORT		Town Administrator Calorio presented her report to the Selectman.
10.	UNFINISHED BUSINESS	A.	NECCOG Update: Town Administrator Calorio reported that the investigation is still ongoing. No update.
11.	GRANT CONSIDERATIONS AND UPDATES		None
12.	NEW BUSINESS	A.	<p>Waive building permit fee for the following projects</p> <ol style="list-style-type: none"> 1) Roof Project 2) Municipal Complex Building 3) Athletic Fields project 4) New Fueling system 5) Septage Receiving Facility <p>Selectman Pempek made a motion to waive all building permit fees for Section A, items 1-5. Selectman Hayes seconded the motion, which passed unanimously.</p>
		B.	<p>Resignation Letter from Town Administrator Calorio</p> <p>Selectman Pempek accepted Town Administrator Calorio's resignation with regret. Selectman Hayes seconded the motion, which passed unanimously.</p>
		C.	<p>Budget Workshop, Feb. 16th, Feb 23rd or March 2</p> <p>Town Administrator Calorio discussed holding a budget workshop to go over the proposed budget with the Selectman. The Selectman choose the date of Feb. 16th. The workshop will be held at the Board of Education Conference Room beginning at 8:30 a.m.</p>

		D.	<p>Boy Scout Food Drive</p> <p>Town Administrator Calorio asked the Selectman to consider doing another challenge for the Boy Scout Food Drive. Town Administrator Calorio will get the actual dates of the drive and inform the Selectmen.</p>
		E.	<p>Consider the appointment of Nathan Brodeur to the Recreation Commission with a term to expire 12/3/2023</p> <p>Selectman Pempek made a motion to appoint Nathan Brodeur to the Recreation Commission. Selectman Tarr seconded the motion, which passed unanimously.</p>
13.	PUBLIC COMMENT		None
14.	EXECUTIVE SESSION	A.	<p>Rawson Materials – Letter of Intent</p> <p>No Executive Session</p>
15.	ADOURNMENT		<p>Selectman Steinbrick made a motion to adjourn at 7:11 P.M. Selectman Pempek seconded the motion, which passed unanimously.</p>