



2018 DEC 20 P 12: 07

TOWN OF PUTNAM

WATER POLLUTION CONTROL AUTHORITY MEETING

MINUTES- To Be Approved

December 13, 2018

TOPIC		DISCUSSION	ACTION/RESOLUTION
PRESENT:		Chairman Woznicki, Vice Chairman Paquin, & Member Greene	
ABSENT:		Member Stewart	
1.	CALL TO ORDER	Meeting called to order at 6:30 P.M. by Chairman Woznicki	
2.	PUBLIC COMMENT	None	
3.	APPROVAL OF MINUTES	<p>A. <u>November 8, 2018 Water Pollution Control Authority Meeting Minutes:</u></p> <p><i>Chairman Woznicki made a motion to approve the minutes as presented. Vice Chairman Paquin seconded the motion, which passed unanimously.</i></p>	
4.	PETITIONS & COMMUNICATIONS	None	
5.	STAFF REPORTS	<p>A. <u>Revenue Collector:</u> Revenue Collector Alden reviewed the reports with the Authority.</p>	
		<p>B. <u>Finance Director:</u></p>	

			Finance Director Diani reviewed the reports with the Authority.	
		C.	<u>WPCA Superintendent</u> Superintendent Lynch and Waste Water Plant Manager Didato reviewed superintendent's report for water and wastewater departments.	
6.	UNFINISHED BUSINESS		None	
7.	POLICY & PROCEDURE CONSIDERATIONS	A.	<u>Note on previous recommended proposed revision to the Fats, Oil, and Grease Ordinance of the Town of Putnam:</u> Superintendent Lynch reported that the Board of Selectmen approved the proposed revisions. The next step will be a Public Hearing as part of the modification process, which the Board of Selectmen expects to open January 7 th . Board of Selectmen asked the WPCA to send out packets to each business that would be affected.	
8.	NEW BUSINESS	A.	<u>Consideration/ Action on approval to extend the water main approximately 150-feet to 391 Pomfret Street:</u> Superintendent Lynch discussed the public hearing having already been published, and that the cost of the extension will be paid for by the property owner.	

Chairman Woznicki made a motion to approve the extension of the water main approximately 150-feet to 391 Pomfret Street. Member Paquin seconded the motion, which passed unanimously.

B. Consideration/ Action on appropriation of Sewer Capital Project Funds in the amount of \$173,000 for the purchase and installation of an enclosure for the septage receiving system:

Members discussed the proposed enclosure and its appurtenances including HVAC, electrical and instrumentation materials and labor as presented by Engineer Sistare.

Chairman Woznicki made a motion to approve the appropriation from the Fund Balance in the amount of \$173,000 for the purchase and installation of a FRP enclosure and appurtenances. Member Paquin seconded the motion, which passed unanimously.

C. Approval of 2019 WPCA Meeting Dates:

Members reviewed the proposed 2019 WPCA meeting dates as attached to the agenda.

Chairman Woznicki made a motion to approve the appropriation of 2019 meeting dates. Member Paquin seconded the motion, which passed unanimously.

9.	PUBLIC COMMENT		None	
10.	ADJOURNMENT		<i>Chairman Woznicki made a motion to adjourn the Water Pollution Control Authority meeting at 7:38PM. Vice Chairman Paquin seconded the motion, which passed unanimously.</i>	