

Janet K. Asf

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TOWN OF PUTNAM

WATER POLLUTION CONTROL AUTHORITY MEETING

MINUTES- To Be Approved

November 8, 2018

TOPIC	DISCUSSION	ACTION/RESOLUTION
PRESENT:	Chairman Woznicki, Vice Chairman Paquin, & Members Greene and Stewart	
ABSENT:		
1.	CALL TO ORDER	Meeting called to order at 6:30 P.M. by Chairman Woznicki
2.	PUBLIC COMMENT	<u>Norm Perron- Re: Water Extension Project w/ CHR Building:</u> Commented he was pleased to see the potential water extension project CHR building was being presented to the WPCA.
3.	APPROVAL OF MINUTES	A. <u>October 11, 2018 Water Pollution Control Authority Meeting Minutes:</u> <i>Chairman Woznicki made a motion to approve the minutes as presented. Vice Chairman Paquin seconded the motion, which passed unanimously.</i>
4.	PETITIONS & COMMUNICATIONS	<u>Presentation by Lakeside Septage Receiving Representative:</u> Fred Croy from Lakeside gave presentation on the proposed septage receiving equipment.

5.	STAFF REPORTS	A.	<u>Revenue Collector:</u> Revenue Collector Alden reviewed the reports with the Authority.	
		B.	<u>Finance Director:</u> Members discussed reports presented.	
		C.	<u>WPCA Superintendent</u> Superintendent Lynch reviewed superintendence report for water and wastewater departments.	
6.	UNFINISHED BUSINESS		None	
7.	POLICY & PROCEDURE CONSIDERATIONS		<u>Consideration/ Action on the proposed revision to the Fats, Oil, and Grease Ordinance of the Town of Putnam:</u> <i>Chairman Woznicki made a motion to recommend the proposed revision to the Fats, Oil, and Grease Ordinance. Vice Chairman Paquin seconded the motion, which passed unanimously.</i>	
8.	NEW BUSINESS	A.	<u>Consideration/ Action on the Reduction of Septage Receiving Fees from \$90/1,000 to \$65/\$1,000:</u> <i>Superintendent Lynch discussed his evaluation process of the current septage receiving fees. His recommendation is for the WPCA to reduce the septage receiving</i>	

fees from the current rate of \$90/1000 to \$65/1000.

Chairman Woznicki made a motion to approve the reduction of septage receiving fees. Vice Chairman Paquin seconded the motion, which passed unanimously.

B. Consideration/ Action on appropriation of Sewer Capital Project Funds in the amount of \$45,000 for the Rehabilitation of the Aeration Tank:

Superintendent Lynch showed the WPCA Members pictures of the sludge and debris that they encountered in the bottom of the aeration tank. Due to the severity of the sludge and materials the disposal costs were higher than anticipated.

Superintendent Lynch is recommending the additional appropriation of \$45,000 to complete the project.

Chairman Woznicki made a motion to approve the appropriation of Sewer Capital Project Funds for the Rehabilitation of the Aeration Tank. Vice Chairman Paquin seconded the motion, which passed unanimously.

C. Consideration/ Action on appropriation of Sewer Capital Project Funds in the amount of \$230,000 for the installation of a Septage Receiving system:

Members discussed the proposed septage receiving facility as presented by Lakeside septage.

		<p><i>Chairman Woznicki made a motion to approve the appropriation of Sewer Capital Project Funds in the amount of \$230,000 for the installation of a Septage Receiving system. Member Stewart seconded the motion, which passed unanimously.</i></p> <p>D. <u>Consideration/ Action on appropriation from Sewer and Water Contingency Funds (split 50/50) in the amount of \$35,445 for the capital lease of a camera system:</u></p> <p><i>Superintendent Lynch provided additional information on the proposed camera equipment. Members discussed the use and need of proposed equipment.</i></p> <p><i>Chairman Woznicki made a motion to approve the appropriation from the Sewer and Water contingency Funds. Vice Chairman Paquin seconded the motion, which passed unanimously.</i></p>	
9.	PUBLIC COMMENT	<p><u>Norm Perron:</u></p> <p><i>Raised concerns concerning Heritage Pines Condo water main installation. The water mains were not looped as originally designed in the plans. The Condo association had approached Norm to see if the WPCA would consider paying for the final water main connection to complete the loop.</i></p> <p><i>Members discussed the Condo complex and water connection. The administration had previously advised the condo association that the water main</i></p>	

		<p><i>connection was part of their complex and the WPCA would not be responsible for this connection.</i></p> <p><i>Norm Perron commented that building projects and water main connection projects should be inspected prior to completion of the project.</i></p>	
10.	ADJOURNMENT	<p><i>Chairman Woznicki made a motion to adjourn the Water Pollution Control Authority meeting at 8:21PM. Vice Chairman Paquin seconded the motion, which passed unanimously.</i></p>	