



2018 OCT 22 A 11: 24

TOWN OF PUTNAM

WATER POLLUTION CONTROL AUTHORITY MEETING

MINUTES- To Be Approved

October 11, 2018

TOPIC		DISCUSSION	ACTION/RESOLUTION
PRESENT:		Chairman Woznicki, Vice Chairman Paquin, & Member Greene	
ABSENT:		Member Stewart	
1.	CALL TO ORDER	Meeting called to order at 6:30 P.M. by Chairman Woznicki	
2.	PUBLIC COMMENT	(None)	
3.	APPROVAL OF MINUTES	<p>A. <u>September 13, 2018 Water Pollution Control Authority Meeting Minutes:</u></p> <p><i>Vice Chairman Paquin made a motion to approve the minutes as presented. Member Greene seconded the motion, which passed unanimously.</i></p>	
4.	PETITIONS & COMMUNICATIONS	None	
5.	STAFF REPORTS	<p>A. <u>Revenue Collector:</u> Revenue Collector Alden reviewed the reports with the Authority</p>	
		<p>B. <u>Finance Director:</u></p>	

		<p>Finance Director Diani reviewed the reports with the Authority. All invoices excluding the recent SUEZ invoices have been posted. Chairman Woznicki questioned the amounts in FY 18 for professional services. Finance Director Diani will print out a list of all items charged to those lines.</p>	
		<p>C. <u>WPCA Superintendent</u></p> <p>Superintendent Lynch reviewed the reports. Member Greene asked about the aeration tank project. Superintendent Lynch reviewed the rehabilitation project of the aeration tank at the sewer plant. They have been able to remove most of the liquid from the tank and will begin the sludge removal in the next week.</p> <p>Superintendent Lynch passed out materials for the Members to review regarding the septage receiving facility. The information will be discussed at the next meeting. The investment estimate is about \$250,000. However, they will be able to accept loads after the facility is closed. This proposal allows the septage haulers to dump without the assistance of facility staff.</p> <p>Superintendent Lynch is evaluating proposals purchasing a camera system. This camera system would be shared between the WPCA and the Highway department. Travis Serrine has assisted in pricing the units using a national competitive purchasing association NJPA.</p>	

		<p>This pricing provided very good pricing which would be estimated at \$36,000 to \$46,000 per year for 5 years. This again would be shared between the departments. Superintendent Lynch will have a full proposal for the next WPCA meeting.</p> <p>Superintendent Lynch also passed out a package of information that will be sent to all customers that are rated as a 3 or 4 Food handling site. These sites are required to have a fat/oil separator per the FOG regulations. Superintendent Lynch is using this as an informational package. We are taking the assumption the customers have not been informed of this requirement. We will make sure they have all the necessary information and work with them to become compliant. Superintendent Lynch will work with Town Administrator Calorio to make recommendations for changing the enforcement section of the FOG ordinance. Those recommendations will be on a future WPCA agenda.</p>	
6.	UNFINISHED BUSINESS	None	
7.	POLICY & PROCEDURE CONSIDERATIONS	(None)	
8.	NEW BUSINESS	(None)	
9.	PUBLIC COMMENT	(None)	

10.	ADJOURNMENT	<i>Chairman Woznicki made a motion to adjourn the Water Pollution Control Authority meeting at 7:31PM. Vice Chairman Paquin seconded the motion, which passed unanimously.</i>	
-----	-------------	--	--