

To Be Approved  
Board of Finance Meeting Minutes  
November 22, 2021  
Also via Zoom Meeting ID # 949 3746 9662

TOPIC		DISCUSSION	
PRESENT:		Chairman Coderre, Vice Chairman Miller, Member Vassar, Member Clifford, Alternates Pomes, Higginson and Hanlon	
ABSENT:		Member Dionne	
1.	Call to Order	Chairman Coderre called the meeting to order at 7:00 PM	
2.	Pledge of Allegiance	Led by Member Vassar	
3.	Public Participation		<p>Mayor Seney asked that the Economic Development Community Challenge Grant be added to the agenda. Motion to add to the agenda by Vice Chairman Miller, seconded by Member Vassar and passed unanimously.</p> <p>Vice Chairman Miller made a motion to make Alternate Pomes a voting member in Member Dionne's absence. The motion was seconded by Member Vassar and passed unanimously.</p>
4.	Approval of the Minutes	A.	<p>Board of Finance Meeting Minutes October 25, 2021</p> <p>Member Vassar made a motion to approve the minutes of the October 25, 2021 Board of Finance meeting as presented. The motion was seconded by Member Clifford and passed unanimously.</p>
5.	Correspondence		None
6.	Town Administrator Report		Town Administrators report was included in the agenda packet.

7.	Finance Director Report		Finance Director Benway reviewed her report with the Board.
8.	Unfinished Business		None
9.	New Business	A.	<p>Draft of 2022 Meeting Schedule</p> <p>Member Vassar made a motion to tentatively approve the draft of the 2022 Meeting Schedule. The motion was seconded by Member Clifford and passed unanimously.</p>
		B.	<p>Community Challenge Grant</p> <p>ECD Director Very reviewed the Community Challenge Grant with the Board. Director Very asked for consideration to use \$15,000 from the Economic Development Trust Fund for the engineering and consulting plan for the Providence Street project.</p> <p>Member Vassar made a motion to approve the use of \$15,000 from the Economic Development Trust Fund. The motion was seconded by Member Clifford and passed unanimously.</p>
10.	Public Comment		Chairman Coderre took a moment to thank Member Dionne, Member Vassar and Vice Chairman Miller for their work on the Board.
11.	Adjournment		Vice Chairman Miller made a motion to adjourn at 7:20 PM. The motion was seconded by Member Vassar and passed unanimously.