

Municipal Complex Building Committee Agenda  
February 3, 2021 @ 6:00 PM

Putnam Municipal Complex  
Conference Room # 201  
200 School Street  
Putnam, CT 06260  
Also available via Zoom

Join Zoom Meeting  
<https://zoom.us/j/99742951747>

Meeting ID: 997 4295 1747  
+1 646 558 8656 US (New York)

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1. Call to Order
2. Approval of Minutes
  - A. Minutes from January 6, 2022 Municipal Complex Building Committee Meeting
  - B. Minutes from January 11, 2022 Special Municipal Complex Building Committee Meeting
3. Old Business
  - A. Accompanying Project Items
    1. Library Grant
4. New Business
  - A. Owner Update
  - B. Architect Design Update
  - C. Construction manager Update
    1. Monthly CM requisition – Vote Required
5. Public Participation
6. Adjournment

To Be Approved  
Municipal Complex Building Committee  
January 6, 2022  
Via zoom: Meeting ID # 97919132256

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TOPIC	DISCUSSION
PRESENT:	Chairman Osbrey, Vice Chairman Coderre, Member Rawson, Member Heydecker, Ad Hoc Members Seney, Sistare and Colwell
ABSENT:	Member Gagnon, Member Dignam

1.	Call to Order	Chairman Osbrey called the meeting to order at 6:04 PM
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2.	Approval of the Minutes	A.	Minutes from December 2, 2021 Municipal Complex Building Committee Vice Chairman Coderre made a motion to approve the minutes of the December 2, 2021 Municipal Complex Building Committee meeting as presented. The motion was seconded by Member Rawson and passed unanimously.
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3.	Old Business	A.	Accompanying Project Items . 1. Library Grant No change. The remaining \$100,000 will be requested at the completion of the project.
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4.	New Business	<p>A. Owner Update Request approval of change orders # 108, 114, 115, 116, 117, 119, 121. Discussion ensued.</p> <p>Vice Chairman Coderre made a motion to approve all change orders. No second. Motion failed. Discussion continued.</p> <p>Vice Chairman Coderre made a motion to approve all change orders. The motion was seconded by Member Rawson and passed with Member Heydecker abstaining.</p> <p>Member Rawson would like to know the current cost of the project. Town Administrator Sistare will get the soft costs together and report out to the Committee.</p> <p>B. Architect Design Update</p> <p>C. Construction Manager Update</p> <p>1. Monthly CM requisition – VOTE REQUIRED Member Rawson made a motion to approve the monthly CM requisition in the amount of \$ 291,609.02. The motion was seconded by Vice Chairman Coderre and passed unanimously.</p> <p>The Committee will hold a Special Building Committee meeting to discuss additional project items on Tuesday, January 11<sup>th</sup> at 5:00 PM</p>
5.	Public Participation	<p>Mayor Seney thanked the Building Committee for their work on the project.</p>
7.	Adjournment	<p>Vice Chairman Coderre made a motion to adjourn at 6:51 PM. The motion was seconded by Member Rawson and passed unanimously.</p>

To Be Approved  
Special Municipal Complex Building Committee  
January 11, 2022  
Via Zoom: Meeting ID# 969 8272 4920

TOPIC		DISCUSSION	
PRESENT:		Chairman Osbrey, Vice Chairman Coderre, Member Rawson, Member Dignam, Member Gagnon, Member Heydecker, Ad Hoc Members Seney, Sistare and Colwell	
ABSENT:			
1.	Call to Order	Chairman Osbrey called the meeting to order at 5:04 PM	
2.	Additional Sitework		<p>The Committee discussed what additional sitework they would like to see for the project. Irrigation was considered an important component of the project.</p> <p>Member Gagnon made a motion to approve the expenditure of up to \$35,000 for irrigation for the 2 acre triangle in the front of the Complex as well as the ½ acre triangle on the parking lot side of the building. The motion was seconded by Member Rawson and passed unanimously.</p> <p>Discussion ensued regarding a playground in the back of the building. The Committee agreed that additional research needed to be done in order for a decision to be made.</p>
3.	Final Closeout Planning		Member Gagnon stated he would like to see some sort of lighting, perhaps solar, for the signs near the road. It is difficult to see the signs in the dark. He also stated that the main sign in front of the building shows white on the brick and may need to be treated.
4.	Adjournment	Member Dignam made a motion to adjourn at 6:13 PM. The motion was seconded by Member Gagnon and passed unanimously.	

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Town of Putnam  
Town Administrator  
Town of Putnam  
Putnam, CT 06260

PROJECT: Putnam Municipal Building  
LOCATION:

APPLICATION NO: \*DRAFT\*  
PERIOD TO: 1/31/2022  
PROJECT/PO NO.:  
JOB NO: 25-01-0386

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐  
☐

FROM CONTRACTOR: Downes Construction Co., LLC  
200 Stanley Street  
New Britain, CT 06050  
VIA ARCHITECT:

DATED: 1/28/2022 3:32:35PM

CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract.  
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM .....	\$16,349,407.00
2. Net change by Change Orders .....	\$394,939.31
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....	\$16,744,346.31
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on Continuation Sheet)	\$16,409,019.36
5. RETAINAGE:	
a. 0.12% of Completed Work .....	\$20,396.47
(Column D + E on Continuation Sheet)	
b. 0.00% of Stored Material .....	\$0.00
(Column F on Continuation Sheet)	
Total Retainage (Lines 5a + 5b or .....	\$20,396.47
Total in Columns I on Continuation Sheet)	
6. TOTAL EARNED LESS RETAINAGE .....	\$16,388,622.89
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$16,297,286.30
(Line 6 from prior Certificate).....	
8. CURRENT PAYMENT DUE .....	\$91,336.59
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	\$355,723.42
(Line 3 Less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$106,403.00	\$-106,403.00
Total approved this Month		\$0.00
TOTALS	\$106,403.00	\$-106,403.00
NET CHANGES by Change Order		\$0.00

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and the current payment shown herein is now due.

CONTRACTOR: Downes Construction Co., LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_

State of: Connecticut  
County of: Hartford

Subscribed and sworn to before  
me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public:

My Commission expires::

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$91,336.59

*(Attach explanation if amount differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT ,  
containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: \*DRAFT\*

APPLICATION DATE : 1/28/2022

PERIOD TO: 1/31/2022

ARCHITECT'S PROJECT NO:

A	B	C	D E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G/C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
0001	Preconstruction	\$61,000.00	\$61,000.00	\$0.00	\$0.00	\$61,000.00	100.00	\$0.00	\$0.00
0010	General Conditions - Staff	\$979,770.00	\$979,770.01	\$0.00	\$0.00	\$979,770.01	100.00	\$-0.01	\$0.00
0020	General Conditions	\$179,953.00	\$179,952.99	\$0.00	\$0.00	\$179,952.99	100.00	\$0.01	\$0.00
0030	General Requirements	\$504,517.00	\$504,516.99	\$0.00	\$0.00	\$504,516.99	100.00	\$0.01	\$0.00
0040	MEP Coordination	\$103,800.00	\$103,799.97	\$0.00	\$0.00	\$103,799.97	100.00	\$0.03	\$0.00
1000	Sitework	\$2,427,059.40	\$2,413,496.58	\$0.00	\$0.00	\$2,413,496.58	99.44	\$13,562.82	\$0.00
1005	Abatement	\$51,073.00	\$51,073.00	\$0.00	\$0.00	\$51,073.00	100.00	\$0.00	\$0.00
1010	Concrete	\$621,346.00	\$621,346.00	\$0.00	\$0.00	\$621,346.00	100.00	\$0.00	\$0.00
1020	Masonry	\$964,117.00	\$959,410.39	\$7,680.00	\$0.00	\$967,090.39	100.31	\$-2,973.39	\$0.00
1030	Structural & Misc Metals	\$1,072,865.00	\$1,068,225.00	\$0.00	\$0.00	\$1,068,225.00	99.57	\$4,640.00	\$0.00
1040	Finish Carpentry	\$338,882.00	\$334,121.00	\$4,761.00	\$0.00	\$338,882.00	100.00	\$0.00	\$0.00
1050	Architectural Woodwork	\$341,662.00	\$340,594.10	\$0.00	\$0.00	\$340,594.10	99.69	\$1,067.90	\$0.00
1060	Roofing	\$319,623.00	\$319,623.00	\$0.00	\$0.00	\$319,623.00	100.00	\$0.00	\$0.00
1070	Joint Sealants	\$3,003.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$3,003.00	\$0.00
1080	Doors, Frames & Hardware	\$186,857.00	\$181,657.00	\$4,940.00	\$0.00	\$186,597.00	99.86	\$260.00	\$9,329.85
1090	Aluminum Windows & Entrances	\$726,961.00	\$724,574.00	\$0.00	\$0.00	\$724,574.00	99.67	\$2,387.00	\$0.00
1100	Drywall Framing/General Trades	\$2,142,731.00	\$2,141,004.00	\$1,848.60	\$0.00	\$2,142,852.60	100.01	\$-121.60	\$92.43
1110	Tile	\$98,077.00	\$93,566.00	\$0.00	\$0.00	\$93,566.00	95.40	\$4,511.00	\$0.00
1120	Acoustical Ceilings	\$256,744.00	\$256,746.00	\$0.00	\$0.00	\$256,746.00	100.00	\$-2.00	\$0.00
1130	Flooring	\$211,772.00	\$211,772.00	\$0.00	\$0.00	\$211,772.00	100.00	\$0.00	\$0.00
1140	Painting	\$122,795.00	\$122,795.00	\$0.00	\$0.00	\$122,795.00	100.00	\$0.00	\$2,455.89
1150	Specialties	\$44,258.00	\$44,258.00	\$0.00	\$0.00	\$44,258.00	100.00	\$0.00	\$0.00
1160	Visual Display Surfaces	\$13,800.00	\$13,800.00	\$0.00	\$0.00	\$13,800.00	100.00	\$0.00	\$0.00
1170	Signage	\$46,496.00	\$38,943.00	\$0.00	\$0.00	\$38,943.00	83.76	\$7,553.00	\$0.00
1180	Operable Partition	\$31,340.00	\$31,340.00	\$0.00	\$0.00	\$31,340.00	100.00	\$0.00	\$0.00
1190	Specialties - Vault	\$248,194.00	\$248,193.46	\$0.00	\$0.00	\$248,193.46	100.00	\$0.54	\$0.00
1200	Residential Appliance	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$4,400.00	100.00	\$0.00	\$0.00
1210	Window Treatments	\$31,214.00	\$29,624.00	\$0.00	\$0.00	\$29,624.00	94.91	\$1,590.00	\$1,481.20
1220	Elevator	\$109,624.00	\$109,624.00	\$0.00	\$0.00	\$109,624.00	100.00	\$0.00	\$0.00
1230	Fire Protection	\$221,545.00	\$221,545.00	\$0.00	\$0.00	\$221,545.00	100.00	\$0.00	\$0.00
1240	Plumbing	\$240,494.00	\$240,494.00	\$0.00	\$0.00	\$240,494.00	100.00	\$0.00	\$110.80
1250	HVAC	\$1,136,546.31	\$1,136,552.48	\$0.00	\$0.00	\$1,136,552.48	100.00	\$-6.17	\$0.00
1260	Electrical	\$1,947,181.00	\$1,940,639.28	\$0.00	\$0.00	\$1,940,639.28	99.66	\$6,541.72	\$3,801.44

# CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT ,  
containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: \*DRAFT\*

APPLICATION DATE : 1/28/2022

PERIOD TO: 1/31/2022

ARCHITECT'S PROJECT NO:

A	B	C	D E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G/C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1270	ALLOW - Building Directory	\$7,468.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$7,468.00	\$0.00
1280	ALLOW - All Glass Door Hardwar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
1290	ALLLOW - Abatement & Demo	\$-1,497.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$-1,497.40	\$0.00
1300	ALLOW - Onsite Soil Management	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
1310	ALLOW - Flagpole & Lighting	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$5,000.00	\$0.00
1320	ALLOW - Aggregate Piers Balanc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
1330	ALLOW - COVID-19	\$100,000.00	\$36,039.51	\$0.00	\$0.00	\$36,039.51	36.04	\$63,960.49	\$1,140.56
1340	ALLOW - Premium Time	\$25,213.00	\$1,286.00	\$0.00	\$0.00	\$1,286.00	5.10	\$23,927.00	\$64.30
1350	ALLOW - Weeked/Off Hr Super	\$62,400.00	\$38,400.00	\$0.00	\$0.00	\$38,400.00	61.54	\$24,000.00	\$1,920.00
1360	P&P Bond	\$40,546.00	\$40,167.00	\$0.00	\$0.00	\$40,167.00	99.07	\$379.00	\$0.00
1370	General Liability Insurance	\$126,881.00	\$126,613.00	\$0.00	\$0.00	\$126,613.00	99.79	\$268.00	\$0.00
1390	Contingency	\$168,456.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$168,456.00	\$0.00
1400	CM Fee	\$420,182.00	\$418,830.00	\$0.00	\$0.00	\$418,830.00	99.68	\$1,352.00	\$0.00
1410	Adjustment	\$-2.00	\$-2.00	\$0.00	\$0.00	\$-2.00	100.00	\$0.00	\$0.00
		<b>\$16,744,346.31</b>	<b>\$16,389,789.76</b>	<b>\$19,229.60</b>	<b>\$0.00</b>	<b>\$16,409,019.36</b>	<b>98.00</b>	<b>\$335,326.95</b>	<b>\$20,396.47</b>



Downes Construction Company  
200 Stanley St  
New Britain, Connecticut 06051  
Phone: (860) 229-3755  
Fax: 860 225-3617

Project: 25-01-0386 - Putnam Municipal Complex  
208 School Street  
Putnam, Connecticut 06260

## Prime Contract Potential Change Order #124: Miscellaneous Millwork Items

TO:	Town of Putnam 126 Church Street Putnam, Connecticut 06260	FROM:	Downes Construction Company 200 Stanley St New Britain, Connecticut 06051
PCO NUMBER/REVISION:	124 / 0	CONTRACT:	25-01-0386 - Putnam Municipal Building
REQUEST RECEIVED FROM:		CREATED BY:	Anthony DiMauro (Downes Construction Company)
STATUS:	Pending - In Review	CREATED DATE:	1/28/2022
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$2,477.00

POTENTIAL CHANGE ORDER TITLE: Miscellaneous Millwork Items

CHANGE REASON: Design Development

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

Miscellaneous Millwork Items Including the Following:

Add stained vertical post at mid landing stair rail.

Added wood head jamb at E02 window frame not shown on drawings.

Furnish additional z-clips for wood soffit panels at 2nd floor doorways.

Replace 30 lf of wood base in lobby deemed to have unsightly grain by the architect.

Replace wood jamb leg for E05 window frame deemed to have unsightly grain by the architect.

Replace wood stair tread boxes quantity 8 deemed to have unsightly grain by the architect.

**ATTACHMENTS:**

#	Budget Code	Description	Amount
1	001.06-220.S Construction.Architectural Woodwork.Subcontractor	Millwork	\$2,477.00
Grand Total:			\$2,477.00

**LLB Architects (LLB Architects)**  
161 Exchange Street  
Pawtucket, Rhode Island 02860

**Town of Putnam**  
126 Church Street  
Putnam, Connecticut 06260

**Downes Construction Company**  
200 Stanley St  
New Britain, Connecticut 06051

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



# **PUTNAM MUNICIPAL COMPLEX- PUTNAM, CT**

## **Proposed Change Order**

To: Downes Construction Co., LLC

From: PETRUNTI DESIGN & WOODWORKING

Ref: STAIR LANDING POSTS

Date: 9/23/2021

CM Number:

Trade Contractor PCO Number:

15

Description: ADDED VERTICAL POST AT STAIR LANDING INSIDE CORNER BELOW GLASS CAP RAIL. QTY 2- STAINED ASH AND BLACK PRIMED POPLAR.

Quantity	Unit	Description of Material and Equipment	Unit Cost	Total
1	MATERIALS	WOOD, FINISH	\$ 35.00	\$ 35.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Line 1				\$ -
			Material and Equipment Total	\$ 35.00

Crew	Labor Classification	Hours	Base Rate	FICA & Med Care	FUTA & SUTA	G/L, W/C Ins	Benefits	Total Rate	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
1	FABRICATION/FINISH/DELIVERY	3.50						\$ 65.00	\$ 227.50
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
Line 2								\$ -	\$ -
								Labor Total	\$ 227.50

Subcontractor Cost (Attach Proposals)		
Trade	Name of Subcontractor	Total
Line 3		
		Subcontractor Total

Line 4	Total Labor, Material, and Equipment	\$ 262.50
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Contractor Overhead and Profit		
	Allow %	Amount
Net Value of Self Performed Work (Amount = Lines 1+2)	10%	\$ 262.50
Net Value of Subcontract Work (Amount = Line 3)	10%	\$ -
Line 5		
		Contractor Overhead and Profit Total

Line 6	Total Proposed Change Order Amount (Lines 4+5)	\$ 288.75
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# **PUTNAM MUNICIPAL COMPLEX- PUTNAM, CT**

## **Proposed Change Order**

To: Downes Construction Co., LLC

From: PETRUNTI DESIGN & WOODWORKING

Date: 9/23/2021

Ref: EO2 JAMB

CM Number:

Trade Contractor PCO Number:

**19**

Description: ADDED WOOD JAMB HEAD AT EO2 WINDOW FRAME, NOT SHOWN ON ORIGINAL SPECS.

Quantity	Unit	Description of Material and Equipment	Unit Cost	Total
1	MATERIALS	WOOD, FINISH	\$ 30.00	\$ 30.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Line 1		Material and Equipment Total		\$ 30.00

Crew	Labor Classification	Hours	Base Rate	FICA & Med Care	FUTA & SUTA	G/L, W/C Ins	Benefits	Total Rate	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
1	FABRICATION/FINISH/DELIVERY	1.50						\$ 65.00	\$ 97.50
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
Line 2	Labor Total								\$ 97.50

### Subcontractor Cost (Attach Proposals)

Trade		Name of Subcontractor	Total
Line 3			
		Subcontractor Total	\$ -

Line 4	Total Labor, Material, and Equipment	\$ 127.50
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Contractor Overhead and Profit			Allow %	Amount	Total
Net Value of Self Performed Work (Amount = Lines 1+2)			10%	\$ 127.50	\$ 12.75
Net Value of Subcontract Work (Amount = Line 3)			10%	\$ -	\$ -
Line 5		Contractor Overhead and Profit Total			\$ 12.75

Line 6	Total Proposed Change Order Amount (Lines 4+5)	\$ 140.25
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# **PUTNAM MUNICIPAL COMPLEX- PUTNAM, CT**

## **Proposed Change Order**

To: Downes Construction Co., LLC

From: PETRUNTI DESIGN & WOODWORKING

Ref: WALL PANEL Z-CLIPS

Date: 9/23/2021

CM Number:

Trade Contractor PCO Number:

**18**

Description: SUPPLY ADDITIONAL Z-CLIPS FOR WOOD SOFFIT PANELS AT 2ND FLOOR DOORWAYS. 20PAIRS W/OVERNIGHT SHIPPING.

Quantity	Unit	Description of Material and Equipment	Unit Cost	Total
1	MATERIALS	Z-CLIPS	\$ 116.80	\$ 116.80
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Line 1		Material and Equipment Total		\$ 116.80

Crew	Labor Classification	Hours	Base Rate	FICA & Med Care	FUTA & SUTA	G/L, W/C Ins	Benefits	Total Rate	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
1	FABRICATION/DELIVERY	0.00						\$ 65.00	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
Line 2								Labor Total	\$ -

### Subcontractor Cost (Attach Proposals)

Trade		Name of Subcontractor	Total
Line 3			
		Subcontractor Total	\$ -

Line 4	Total Labor, Material, and Equipment	\$ 116.80
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Contractor Overhead and Profit			Allow %	Amount	Total
Net Value of Self Performed Work (Amount = Lines 1+2)			10%	\$ 116.80	\$ 11.68
Net Value of Subcontract Work (Amount = Line 3)			10%	\$ -	\$ -
Line 5	Contractor Overhead and Profit Total				\$ 11.68

Line 6	Total Proposed Change Order Amount (Lines 4+5)	\$ 128.48
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**PUTNAM MUNICIPAL COMPLEX- PUTNAM, CT**  
**Proposed Change Order**

To: Downes Construction Co., LLC  
 Ref: WOOD BASE

From: PETRUNTI DESIGN & WOODWORKING  
 Date: 9/23/2021  
 CM Number:  
 Trade Contractor PCO Number: 20

Description: REPLACEMENT WOOD BASE IN LOBBY DUE TO UNSIGHTLY GRAIN- 3PCS 30LF. PLAINSLICE WHITE ASH WITHIN SPEC.

Quantity	Unit	Description of Material and Equipment	Unit Cost	Total
1	MATERIALS	WOOD, FINISH	\$ 130.00	\$ 130.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Line 1		Material and Equipment Total		\$ 130.00

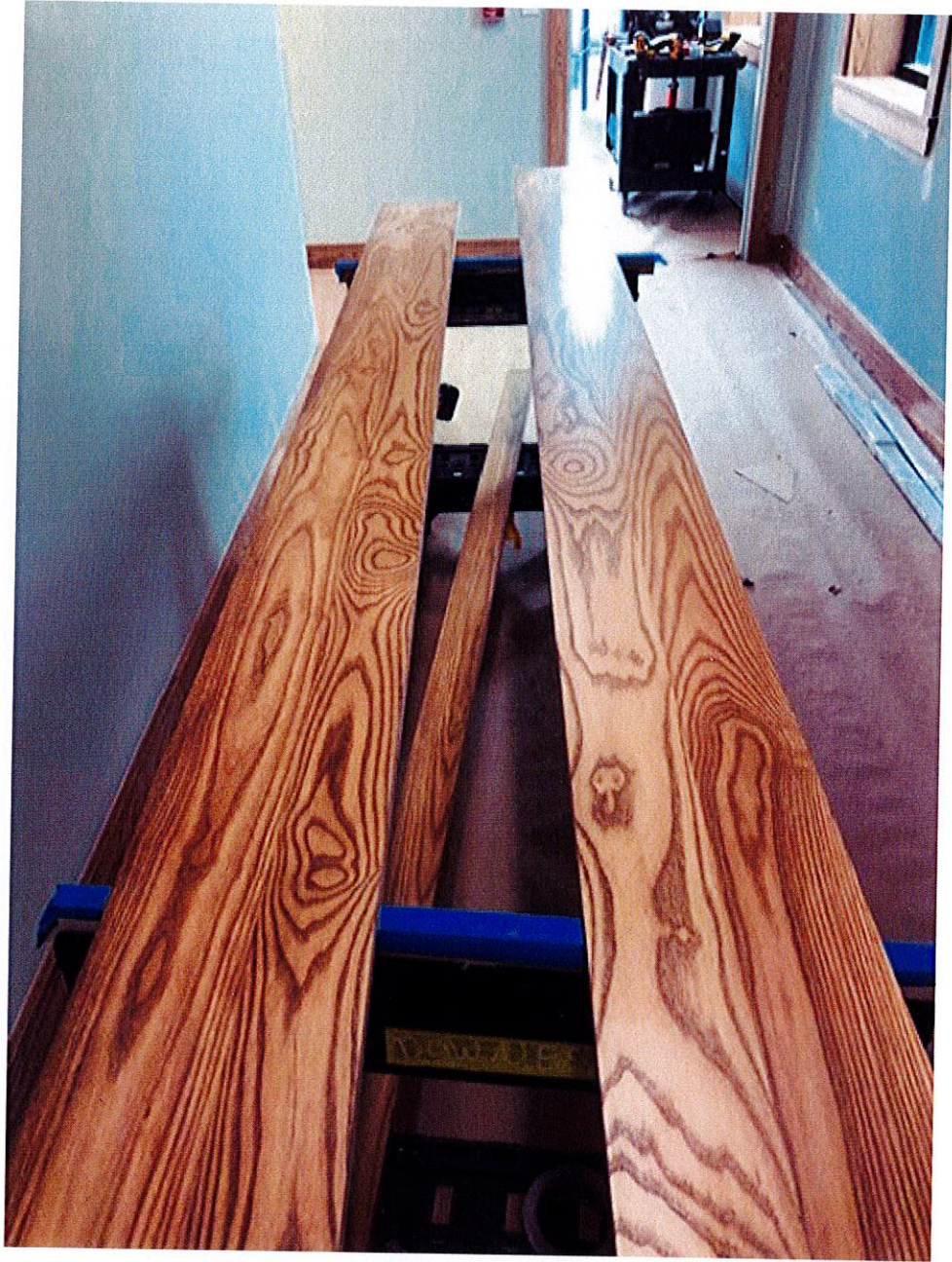
Crew	Labor Classification	Hours	Base Rate	FICA & Med Care	FUTA & SUTA	G/L, W/C Ins	Benefits	Total Rate	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
1	FABRICATION/FINISH/DELIVERY	4.00						\$ 65.00	\$ 260.00
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
Line 2								\$ -	\$ -
								Labor Total	\$ 260.00

Subcontractor Cost (Attach Proposals)			
Trade		Name of Subcontractor	Total
Line 3			
Subcontractor Total			\$ -

Line 4	Total Labor, Material, and Equipment	\$ 390.00
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Contractor Overhead and Profit		Allow %	Amount	Total
Net Value of Self Performed Work (Amount = Lines 1+2)		10%	\$ 390.00	\$ 39.00
Net Value of Subcontract Work (Amount = Line 3)		10%	\$ -	\$ -
Line 5	Contractor Overhead and Profit Total			\$ 39.00

Line 6	Total Proposed Change Order Amount (Lines 4+5)	\$ 429.00
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**PUTNAM MUNICIPAL COMPLEX- PUTNAM, CT**  
**Proposed Change Order**

To: Downes Construction Co., LLC  
 Ref: E05 JAMB

From: PETRUNTI DESIGN & WOODWORKING  
 Date: 9/23/2021  
 CM Number:  
 Trade Contractor PCO Number: 22

Description: REPLACEMENT WOOD JAMB LEGS FOR E05 WINDOW FRAME DUE TO UNSIGHTLY GRAIN. PLAINSLICE WHITE ASH WITHIN SPEC.

Quantity	Unit	Description of Material and Equipment	Unit Cost	Total
1	MATERIALS	WOOD, FINISH	\$ 85.00	\$ 85.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Line 1				\$ -
			Material and Equipment Total	\$ 85.00

Crew	Labor Classification	Hours	Base Rate	FICA & Med Care	FUTA & SUTA	G/L, W/C Ins	Benefits	Total Rate	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
1	FABRICATION/FINISH/DELIVERY	3.00						\$ 65.00	\$ 195.00
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
Line 2								\$ -	\$ -
								Labor Total	\$ 195.00

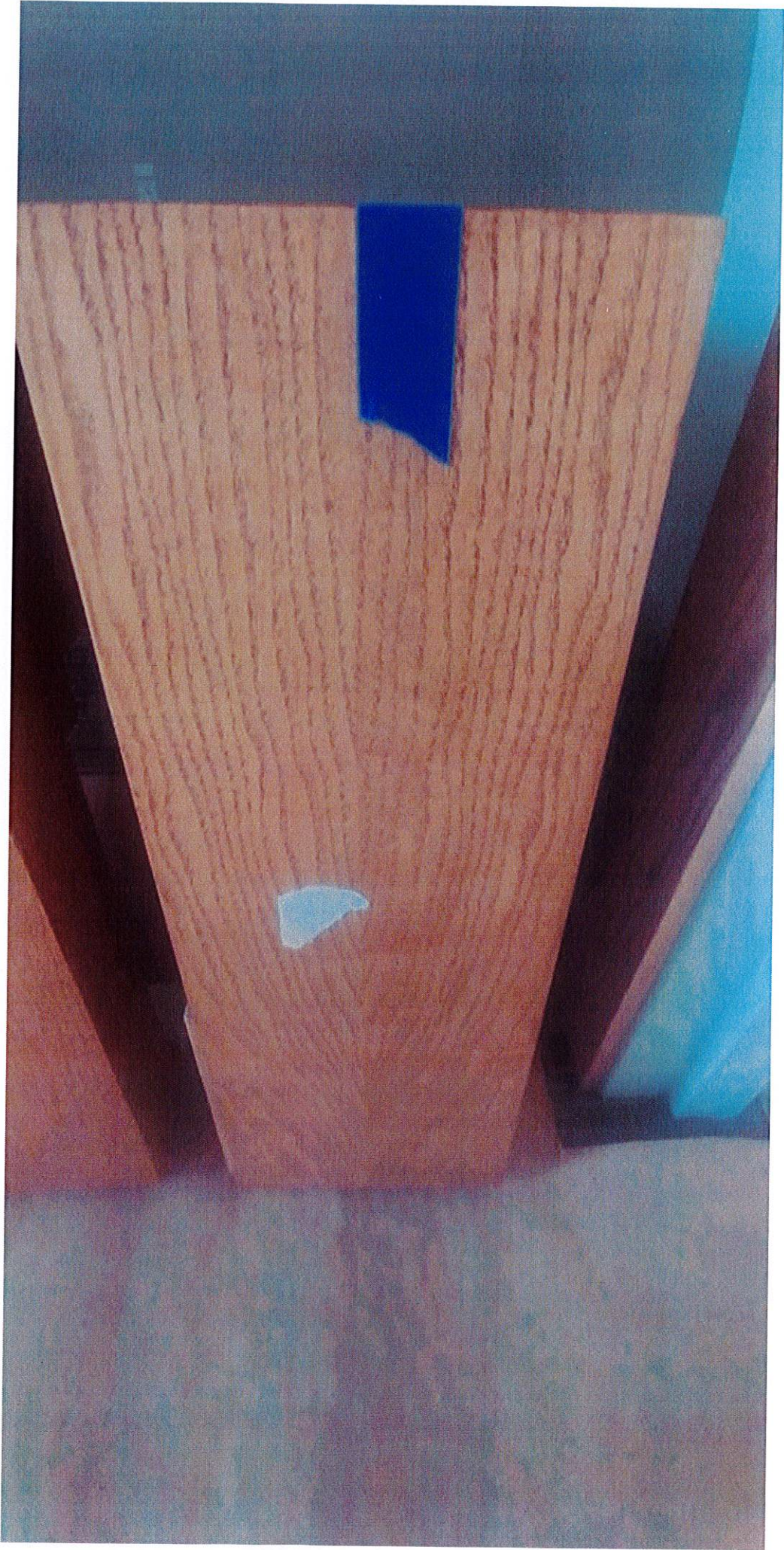
Subcontractor Cost (Attach Proposals)		
Trade	Name of Subcontractor	Total
Line 3		
		Subcontractor Total

Line 4	Total Labor, Material, and Equipment	\$ 280.00
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Contractor Overhead and Profit		
	Allow %	Amount
Net Value of Self Performed Work (Amount = Lines 1+2)	10%	\$ 280.00
Net Value of Subcontract Work (Amount = Line 3)	10%	\$ -
Line 5		
		Contractor Overhead and Profit Total

Line 6	Total Proposed Change Order Amount (Lines 4+5)	\$ 308.00
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# **PUTNAM MUNICIPAL COMPLEX- PUTNAM, CT**

## **Proposed Change Order**

To: Downes Construction Co., LLC

From: PETRUNTI DESIGN & WOODWORKING

Ref: STAIR TREAD BOXES

Date: 9/23/2021

CM Number:

Trade Contractor PCO Number:

**21**

Description: REPLACEMENT WOOD STAIR TREAD BOXES(QTY 8) DUE TO UNSIGHTLY GRAIN. PLAINSLICE WHITE ASH WITHIN SPEC.

Quantity	Unit	Description of Material and Equipment	Unit Cost	Total
1	MATERIALS	WOOD, FINISH	\$ 490.00	\$ 490.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Line 1		Material and Equipment Total		\$ 490.00

Crew	Labor Classification	Hours	Base Rate	FICA & Med Care	FUTA & SUTA	G/L, W/C Ins	Benefits	Total Rate	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
1	FABRICATION/FINISH/DELIVERY	9.00						\$ 65.00	\$ 585.00
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
								\$ -	\$ -
Line 2								Labor Total	\$ 585.00

Subcontractor Cost (Attach Proposals)		
Trade	Name of Subcontractor	Total
Line 3		Subcontractor Total
		\$ -

Line 4	Total Labor, Material, and Equipment	\$ 1,075.00
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Contractor Overhead and Profit		Allow %	Amount	Total
Net Value of Self Performed Work (Amount = Lines 1+2)		10%	\$ 1,075.00	\$ 107.50
Net Value of Subcontract Work (Amount = Line 3)		10%	\$ -	\$ -
Line 5	Contractor Overhead and Profit Total			\$ 107.50

Line 6	Total Proposed Change Order Amount (Lines 4+5)	\$ 1,182.50
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