

**Town Administrator Report**  
**February 1, 2016**

---

1. Projects Update:

Quinebaug Regional Technology Park Bridge, Road and Utilities Construction

- All aspects of Tech Park subdivision have been completed. Sewer lift station work is done and will be on-line this week. Road is open. Official ribbon cutting will take place sometime in February to coincide with YMCA official opening.
- Trail System- Working with J&D Engineering to complete project specifications for extension of River Trail to the Tech Park over the one-lane bridge. Specifications will be completed this winter and town will go out to bid with construction slated for spring 2016. No change.
- Broadband Connection – Various contractors have approached Town to extend broadband connection off the state network to the Tech Park. Will go out to bid on this service. *No change.*
- YMCA has a completion date of late-February. They have been conducting tours starting in January. *No change.*
- Town Consortium (Putnam, Brooklyn, Pomfret, and Sterling) – A date has been set for January 28 to discuss each town’s funding and final signing of agreement.

Water Line Replacement/Relining Project

- Contract 1 work is completed in Thompson Avenue/Bates Avenue/Groveland area and in the Wilkinson/Bellevue/Prospect/Oak Streets areas. Any remaining temporary by-pass piping will be removed this month. Final paving will occur in spring 2016. *No change.*
- Contract 2 bid has been awarded to B&W Paving and Landscaping for \$8,101,905. Quinebaug Avenue to Tech Park main installed and activated. Project will shut down for winter. The remainder of proposed Contract 2 project areas:
  - Arch Street, Arthur Street, Brown Street, Canal Street, Centennial Street, Church Street (Pomfret to Woodstock), Eden Street, Edmond Street, Fenner Street, Florence Street, Frank Street, Furnace Street, George Street, Grove Street, Interval Street, Letters Street, May Street, Mechanics Street, Memorial Terrace, Milton Street, Olney Street, Pomfret Street, Sewer Plant Road, South Main Street, Tatem Street, Vandale Street, Vine Street, Walnut Street, Wood Avenue (Church to Marshall)
- Work will begin at those locations in spring 2016. Coordination of work needed between State DOT on their paving projects, Eversource gas improvements, and town’s sidewalk and highway projects.

Sewer Lift Stations

- 99 percent completion of work on pump stations 1-8. Pump station 10 is 90% complete and work on Pump Station 9 will be completed this spring.

#### Manganese/Iron Treatment Building

- WPCA voted at last meeting to reject the proposals from the two design/construction teams. WPCA will work with Suez, our water and sewer operation partner, on possible next steps to correct the manganese and iron problems in our wells.

#### Putnam High School Project

- Work is progressing in accordance with construction schedule. Contract for gas lines has been approved and gas will be installed in two phases for the 2015 (installed) and 2016 construction seasons. Next round of state reimbursement is expected in February. This reimbursement will significantly assist Town with its cash flow situation on all project funding. Technology bids were awarded last week.

2. WPCA. Suez (United Water), the selected water and sewer management partner will start up their management activities February 1. Suez staff has been in town to meet with WPCA employees and accomplish other tasks leading up to their taking over operations and management.
3. Conversion of Owen Tarr Park and Sabin Street/Woodstock Avenue properties. Working with Public Facilities Study Committee to meet the requirements of the state to find a substitute property of equal or better value to replace the passive, open space land off Sabin Street. Correspondence with attached maps was sent to state DEEP showing that Sabin Street property will still have extensive open space and a walking trail circling the entire property. A map showing the town-owned property (12.8 acs.) combined with land donated by the Newths (13.5 acs.) for a total of 26.3 acres to be committed to open space was also included with a description showing that the Town intends to extend the River Trail from the Farmers' Market over the Wheelabrator landfill bridge and tied into a trail system in the Tech Park. This proposal would still be subject to approval by the DEEP Commissioner. Based on town meeting approval of an appropriation for engineering and design work on the Sabin Street property, low bidder, Messier Associates, have begun work to determine the field needs on Sabin Street and construction of a bridge to site. Proposals from 17 architectural firms for design and engineering of Town Hall/Library complex were received on November 6<sup>th</sup>. Facilities Study Committee reviewed and developed a short-list of seven firms for further consideration and from that they will make a recommendation to the Selectmen. Interviews with selected firms were held on January 27 and 28.
4. Armory. A tentative agreement has been reached with NOW, Northeast Opportunities for Wellness, and the Town to develop the armory under design/build/finance/operate and maintain agreement with NOW. A draft agreement has been finished and submitted to Public Facilities Committee and representatives of NOW. Discussions are on-going about the approach to take to develop the Armory. Town officials have been consulted on our space needs for the building to include office and storage space for Recreation Department, office and storage space (voting machines) for the Registrars of Voters, and space for our Veterans' Liaison. Common space shared by the Town will include a multipurpose activity hall (gym), multipurpose room/classroom, and a kitchen. A generator will be installed so that building can be used as a shelter if needed. Term of agreement will be for 25 years. A tentative diagram has been previously provided for your information.

5. Sidewalk Reconstruction. Sidewalk reconstruction project has begun with the following streets or portions of streets started and/or finished: Battey Street, Church Street, and Kennedy Drive. Work has progressed to Main Street with brick pavers being removed and decorative stamped concrete being installed instead. Work progresses. Jerry Beausoleil is working with Eversource on gas line improvements/installation, BETA Group on water line project, and the town's public works priorities to coordinate all of these activities so when, for instance, we repave a road, we don't want to have to dig it up again because of gas line installation.
6. High Speed Broadband Fiber Installation. *No change*. Firms' under state contract are investigating cost of bringing fiber to Tech Park from the backbone line. Began discussion with Town's IT consultant on bringing high speed fiber installation to certain locations in town for economic development reasons, particularly to our Tech Park. Discussion will be framed as a town policy decision and not just for the sake of installing technology. Possible ways to manage installation could be as a public utility much like our water and sewer utilities. Some key questions to move this question forward are:
  - a. What's Putnam's policy?
  - b. Who are the champions to move this forward?
  - c. Who are community partners?
  - d. Who are the telecommunication carriers serving Putnam?
  - e. Identify key players and their roles?
7. Pomfret Sewer Line Connection. Invited to a meeting of all the parties concerning the installation of a sewer line from Pomfret down the Airline Trail to our wastewater treatment plant. Parties involved: Pomfret, Rectory School, Pomfret School, Loos & Co., and the Pomfret's consulting engineers, Weston & Sampson. Putnam is reviewing a draft agreement with Pomfret allowing them to tie in to our system. Pomfret is looking to a possible spring 2016 construction start. *No change*.
8. Municipal Solar Array Installation. Received call from SolarCity representative indicating that when their engineer visited site, he thought that the slopes on the landfill may be too steep to allow the installation of the ballasted anchors for the solar panels. Preliminary indications are that they would reduce amount installed by 75%, making the project not viable financially. I have contacted our consultant, Paul Michaud, and he is researching Town's options. We have proposed as a substitute site to the municipal landfill, our open space land off of Woodstock Avenue near the Woodstock town line. SolarCity engineers have been out to site. We pressed SolarCity on why municipal solid waste landfill wasn't adequate and they further reviewed their plans to indicate that the landfill could accommodate solar panels. Checking with our other bidders to see if they can meet the original request for proposal requirement.