

Town Administrator Report
May 4, 2015

1. Projects Update:

Quinebaug Regional Technology Park Bridge, Road and Utilities Construction

- Tully Construction is back on bridge construction job. Work is progressing on temporary erection platform in preparation for installing bridge abutments and to place the steel beams.
- Gerber Construction, contractor for west approach road with utilities construction, was issued Notice of Award on March 6, 2015. Contract with Gerber was signed on April 20th and Notice to Proceed will be issued. A Pre-Construction meeting has been scheduled.
- Sewer Lift Station bid needs slight redesign to accommodate YCMA flows before we can go out to bid. Project will go out to bid this week.
- Water line installation is covered under BETA's Contract 2 through the WPCA's water line replacement project. After a careful review of all bids received, it was determined that they exceeded the financial resources currently available to fund the project as it was bid. BETA is preparing a new bid with a reduced scope and should go out this month. To accommodate the Tech Park project, there is a possibility that we can use the contractor on Contract #1 to bring the water line down to the Tech Park from the wastewater treatment plant. Activities are being coordinated with construction of Regional YMCA community center to insure that utilities are in place by the time required by the Y.
- Working with Eversource Gas Division (Yankee Gas) on possible routes to bring natural gas to the Tech Park. Route has been agreed upon and should have agreement within 30 days. There will be a project meeting on May 11th to hopefully resolve any issues with proceeding with the gas line.
- Permanent electricity has finally been brought to the site and the Y has a temporary hookup.

Water Line Replacement/Relining Project

- Contract 1 work has begun on Thompson Avenue to installation of temporary water lines. Contract will primarily cover cleaning and cement lining of existing water mains in Groveland/Thompson Avenue/Bates Avenue area and Wilkinson/Bellevue/Prospect/Oak Streets area.
- Contract 2 bids were reviewed and it was determined that all bids exceeded the financial resources allocated to the project per the Town's appropriation. On the recommendation of our consultant, the Town rejected all the bids. We will advertise in the project in the near future with a reduced and more manageable project scope. Project is expected to begin early to late summer. Contract 2 covers the bulk of the water line replacement/relining project totaling 40,000 linear feet. This amount will have to be reduced.

Sewer Lift Stations

- Bid has been awarded to Associated Construction in the amount of \$2.9 million for rehabilitation/reconstruction of town's ten sewer lift stations. They have begun work on the lift stations in a phased approach two to three lift stations at a time.

Manganese/Iron Treatment Building

- Four companies submitted proposals to the Request for Qualifications. WPCA selected two design/build partner teams – Stantec/Waterline and Tighe & Bond/RH White to provide full proposals. Specifications of proposal are being reviewed by USDA as funding agency before submittal to design/build teams.

Putnam High School Project

- Work is progressing in accordance with construction schedule. Issues have been raised about timing of water line work in vicinity and tying into work on gas lines. Water line project timing is flexible to accommodate 2015 construction season. Eversource has told Town that gas line installation will not happen until 2016 construction season. This still may be subject to change.

2. Collective Bargaining Process. In process of working out a time schedule to begin negotiations with United Public Service Employees Union (UPSEU) representing town employees. Initial meeting scheduled for May 14th. Contract expires on June 30, 2015. Management team still meeting to plan strategy for upcoming negotiation sessions.
3. Solar Photovoltaic System on Municipal Solid Waste Landfill. Have been in touch with representatives of Solar City and we are providing them with certain information about our accounts and town financial information.
4. WPCA. WPCA received two proposals from Veolia and United Water in response to request have a public-private partnership for the operation, maintenance and management of the Town's water and sewer operations. Proposals are being reviewed by WPCA and staff and interviews were conducted with firms. We will be consulting with our Town Attorney, Labor Counsel and Bond Counsel to review the draft agreement that WPCA will use once a firm is selected.
5. Regional Community YMCA Advisory Board. The outstanding issue concerning the provision of permanent electrical power to site has been resolved. Coordination of road/bridge and utility construction is becoming paramount as the Y has certain timeframes under their construction schedule that need to be tied in with Town's construction schedule for instance providing water to site and gas.
6. Sabin Street Recreation Project. Waiting to hear from Facilities Study Committee as to recommendation on the engineering proposals. They should have a recommendation for your next meeting.
7. Drug Take Back Day. Under sponsorship of Putnam PRIDE and Putnam Police, we had another very successful event. Over 200 pounds of prescription drugs were received and 103

vehicles came through the drive-in site. Residents still can drop off their unused drugs at the lockbox located in the lobby of the Putnam Police Department.

8. Pomfret Sewer Extension. Jerry Beausoleil and I met with representatives of the engineering firm, Weston & Sampson, (yet another engineering firm to deal with) to discuss Pomfret's plans to bring a sewer line from Pomfret down the Airline Trail to tie into Putnam's wastewater treatment plant. Discussions revolved around where they would tie in – whether directly to the plant or at the lift station being constructed for the Tech Park. Right now they think the best route would be to come into the Tech Park lift station. I'm also working with the Hankin Trust representatives to work out an easement arrangement on behalf of Pomfret to allow the line to come over that portion of the Airline Trail owned by the Trust.
9. Financial Management. Working with Paula and our auditors on reconciliation of expenses and revenue. The auditors have reconciled our accounts through January.