

Town Planner's Report 3/11/2015 – 4/14/2015

Ongoing work:

- **Quinebaug Regional Technology Park (QRTP) & YMCA:**
 - Worked with Town Counsel relative to recording of a passive recreation easement for a portion of Parcel B on the approved QRTP subdivision plan, in accordance with the Record of Decision on the project, in relation to an electrical power easement requested by Eversource Energy (formerly CL&P).

- **Plan of Conservation and Development (POCD) 2015 Update:**
 - Continued background research and updates, in text preparation for plan update, including sections on demographics, housing and economic and community development.
 - Working towards the development of goals and objectives, and action steps to fulfill the goals and objectives, for demographics, housing, historical/cultural issues, land use, public facilities/services, transportation, and economic and community development sections of the Plan, which will be used in the implementation tables.
 - Began mapping projects for the Plan, which will be finalized upon obtaining necessary GIS software.
 - Met with the Economic and Community Development Director to discuss the reformatting / redrafting of the economic development section of the POCD Update.
 - Spoke to the POCD Update Committee Chairman, and met with the Vice Chairman, to discuss the final format of the 2015 POCD, including the redraft of the economic development section and the formation of goals and objectives and action steps as noted above, in preparation for a meeting of the POCD Update Committee meeting on the evening of April 21. A meeting with a representative of the Arts Council, a revised draft of the Economic Development chapter, and a revised first draft of the entire document as first prepared in November and revised as noted above is expected to be the topic of discussion, beginning with economic development (Chapter 8) where discussion left off at the December 8 meeting.
 - Continuing to compile all of the updates, materials, information and items discussed at the eleven POCD Update Committee meetings held to date, in preparation for the continuing discussion on the goals, objectives and policies, and action items for the 2015 POCD at a meeting of the POCD Update Committee in May 2015.

Other Projects/Tasks:

- Made provisions to extend the completion date, from April 1 to June 30, to the grant from the Connecticut Incentive Program for Municipal and State Agency Electric Vehicle (EV) Charging Stations, for reimbursement of the cost of one double EV charging station within the municipal parking lot (for which we received the Award Notice on December 23).

- Met with the developer of the Town's new website in reference to the creation of Planning and Land Use pages on the new Town website.
- Attended the Zoning Commission meeting on 3/18.
- Attended the Inland Wetlands and Watercourses Commission meeting on 4/9.
- Attended the Putnam Redevelopment Authority / Economic Development Commission meeting on 4/14.
- Met with the Regional Engineer (NECCOG) to discuss the modified draft of proposed updates to the Subdivision Regulations, prepared after the 8/25, 9/22, 10/27 and 11/24 Planning Commission workshops, which included recommended revised text sections suggested by him, relative to updated roadway construction standards and greater compliance with the recently passed Comprehensive Amendment/Restatement of the Zoning Regulations. A work session on the updated Subdivision Regulations is expected at the Planning Commission's April 27 meeting. Upon preparation of a final draft of updates to the Subdivision Regulations, a hearing will be held to allow the Commission to present and vote on these updates, tentatively during the summer of 2015.
- Provided information to the Facilities Study Committee on deeds to and potential restrictions on certain properties that presently contain Town facilities or are otherwise owned by the Town.
- At the request of the Town Administrator, met twice with the DEEP and USDA's appointed representative of Connecticut's Microgrid program, relative to the establishment of a system of microgrids for the Town. To date, the water and sewer treatment facilities, the pump system at the Park Road well field, the Putnam Fire District station, and the Town Hall have been assessed for electrical needs in the event of establishment of microgrids.
- At the request of the Town Administrator, researched and developed information on state water plans.
- Spoke with Town Counsel and the Town Administrator relative to a developer's proposed use or abandonment of Old Road, an unused road off of Park Road. Also spoke with the developer relative to Town Counsel's comments on Old Road.