

**Town Administrator Report**  
**April 6, 2015**

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1. Projects Update:

Quinebaug Regional Technology Park Bridge, Road and Utilities Construction

- Tully Construction is back on bridge construction job. (See attached construction inspection reports. Bridge steel is on site.
- Gerber Construction, contractor for west approach road with utilities construction, was issued Notice of Award on March 6, 2015. Notice to Proceed pending receipt of various documents, including evidence of insurance coverage.
- USDA has approved funding for Park's water and sewer infrastructure with a \$640,000 loan at 2.75% and a \$274,000 grant.
- Sewer Lift Station bid needs slight redesign to accommodate YCMA flows before we can go out to bid.
- Water line installation is covered under BETA's Contract 2 through the WPCA's water line replacement project. Bids have been advertised and will be received in April 8th. Construction should begin this spring. Activities are being coordinated with construction of Regional YMCA community center to insure that utilities are in place by the time required by the Y.
- Working with Eversource Gas Division (Yankee Gas) on possible routes to bring natural gas to the Tech Park. Route has been agreed upon and should have agreement within 30 days.

Water Line Replacement/Relining Project

- Contract 1 has been awarded for \$2.9 million to Albanese D&S, Inc. Construction will begin this spring. Notice to Proceed was issued to Albanese. A Public Informational Meeting is scheduled for Thursday, March 19 (see attached notice). Contract will primarily cover cleaning and cement lining of existing water mains in Groveland/Thompson Avenue/Bates Avenue area and Wilkinson/Bellevue/Prospect/Oak Streets area.
- Contract 2 covering 40,000 linear feet is out to bid. Work Bids received on April 8<sup>th</sup>. Project is expected to begin late spring/early summer. Contract 2 covers the bulk of the water line replacement/relining project totaling 40,000 linear feet.

Sewer Lift Stations

- Bid has been awarded to Associated Construction in the amount of \$2.9 million for rehabilitation/reconstruction of town's ten sewer lift stations. Spring contract start date. No change.

Manganese/Iron Treatment Building

- Four companies submitted proposals to the Request for Qualifications. WPCA selected two design/build partner teams – Stantec/Waterline and Tighe & Bond/RH White to provide full proposals.

Putnam High School Project

- Work is progressing in accordance with construction schedule.
2. Union Election Contest. Our town union employees are now represented by a new union --- United Public Service Employees Union (UPSEU). Town has received formal certification from state labor department. Our management team has started meeting to plan strategy for upcoming negotiation sessions.
  3. Solar Photovoltaic System on Municipal Solid Waste Landfill. Bids have been received from a number of companies. Will be meeting with our consultant this week to review proposals.
  4. Financial Management. Been working with our auditors on various issues related to ongoing management of finances for town. Auditor, now that audit is complete, on working on a contract basis to assist us with keeping reconciliations on general ledger current. Working with our auditors on a Financial Capability Review response to one of our federal funding agencies relative to previous audit findings from 2013 and our corrective action plan for audit ending fiscal year 2014. Auditors are also working on FY 2014 audit adjustments. These adjustments and required reconciliation inputs will be worked on by former Town Treasurer, Paula Lajeunesse over next 30 days.
  5. Putnam PRIDE. Working with PRIDE staff to complete a Drug-Free Communities Mentoring program grant to assist, if awarded, the newly formed coalition in Griswold. If awarded, grant would be for two years and amount would be \$75,000 per year. Application is due by April 14<sup>th</sup>.
  6. WPCA. WPCA hopes to receive back two and possibly three proposals by April 2<sup>nd</sup> for the purpose of entering into a private-public partnership for the operation, maintenance and management of the Town's sewer and water operations.

## Construction Inspection Report



Architecture  
Engineering  
Planning  
Land Surveying  
Environmental  
Services

CME Project No.:	2014135.00
Project Description:	Technology Park Road Bridge over Quinebaug, Putnam, Connecticut
Date:	March 25, 2015
Time:	7:45am – 8:00am, 11:15am – 11:45am
Weather:	Sunny, 40° s F
Present:	Tully Construction Corp.
Submitted By:	K. DeCarli

### Description of Work

The Tully Construction crew installed the temporary cofferdam on the western side of the Quinebaug river. The previously installed silt curtain appeared to be in good condition.

Digital photos were taken.



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## Construction Inspection Report



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CME Project No.:	2014135.00
Project Description:	Technology Park Road Bridge over Quinebaug, Putnam, Connecticut
Date:	March 30, 2015
Time:	10:30am – 11:00am
Weather:	Overcast, 30°s F
Present:	Tully Construction Corp.
Submitted By:	K. DeCarli

### Description of Work

The Tully Construction crew was on-site accepting delivery of the steel pilings. The pilings were stockpiled on both sides of the river as they were delivered.

There is minor snow damage to the silt fence on the eastern portion of the site, repairs will be needed when the snow has melted.

Digital photos were taken.



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