

(TBA)

**TOWN OF PUTNAM  
ECONOMIC DEVELOPMENT COMMISSION**

**Minutes of a Regularly Scheduled Meeting**

**Date: May 10, 2016**

**Selectmen's Chambers**

**Time: 8:30 a.m.**

The Putnam Economic Development Commission met for a Regularly Scheduled meeting on Tuesday, May 10, 2016 in the Economic & Community Development Office conference room, 156 Main Street, Putnam, CT 06260.

**ROLL CALL:** Chairman Paul Pikora, Vice-Chairman Paul Grenier; Commission members: George Dimopoulos, Town Administrator Doug Cutler, Director Delpha Very, Town Planner Don Johnson and Executive Assistant Jackie Lefevre.

Absent: Commission Members Delia Fey and Dave Brotzman, Selectmen Liaisons: Roy Simmons and Renee Lasko; Alternate members John Dignam and George Tsanjoures.

Meeting opened at 8:18 a.m.

**PUBLIC PARTICIPATION:** None

**Approval of Regularly Scheduled Meeting Minutes – April 12, 2016\*:** Paul Grenier motioned to approve the meeting minutes of April 12, 2016, as presented, seconded by George Dimopoulos, motion passed.

**Reporting of Expenditures for April 2016:** April expenditures were reviewed

**Staff Report:**

**Town Administrator:** The Town Administrator reported on the following items: Quinebaug Regional Tech Park (QRTP)– loaming and seeding has been completed; existing Rivertrail will be extended to connect from the Riverview Marketplace (aka Farmer's Market) to the QRTP bridge then over to the Airline Trail on the west side. A total of 7 additional wells have been completed. Sewer lift stations completed. Water relining projects are or will be shortly underway; sidewalks included only on sections where water line relining is taking place.

**Quinebaug Regional Technology Park Updates:** Appraisal on first four available lots currently being completed by Fishman Appraisal Services. Town Administrator covered other updates in his report previously.

**Sale of Lot 23:** Town Counsel drafting sales agreement.

**Miscellaneous Project Updates:** Beautification Committee: Juniper bushes behind the train station adjacent to South Main Street will be removed and replaced. Outreach to groups such as Killingly Vocational Agriculture will be asked to assist with Community Garden. Church Groups and other community groups would be asked to assist with replanting/clean up as well as other community projects.

Eastern Tourism meeting: Director recently attended meeting held in Putnam. Due to State budget cuts state tourism has taken a hit, positions have been cut etc. Most visitor centers, if not all, will close – depending on outcome of budget vote to be held on Wednesday, May 11th;. Connecticut and Mystic country guides will no longer be available in print; only via digital. Putnam Guide: new guide is currently being developed with assistance from Global Design. Ribbon Cuttings: A&L Marketplace – located at 112 Main Street (former Montgomery Ward Bldg.) hosted a ribbon cutting on Friday, May 6<sup>th</sup>. An additional ribbon cutting for 44 Skate Shop (20 Canal Street) was scheduled; however, has been postponed to the next First Friday in June due to inclement weather. Lot 9: closing documents are being drafted by Town Counsel – owner requesting J&D Civil engineering to highlight survey pins on lot.

**CT Main Street Placemaking Presentation:** Director was asked, by CT Main Street, to make a presentation in New Britain. A Power point was created to showcase Putnam Redevelopment Projects, Downtown Revitalization with a question and answer period following.

**New/Old Business:** Reschedule or cancel July 2016 meeting: discussion ensued. George Dimopolous motioned to cancel the July 2016 meeting with exception of a pressing matter which at that time a meeting will be scheduled, seconded by Paul Grenier, motion passed.

**ADJOURNMENT:** Paul Grenier motioned to adjourn the May 10, 2016 Economic & Community Development Commission Meeting, seconded by George Dimopoulos, motion passed. Meeting adjourned at 8:42 a.m.

Respectively Submitted by:

Delpha M. Very, Director