

(TBA)

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION**

Minutes of a Regularly Scheduled Meeting

Date: January 12, 2016

Selectmen's Chambers

Time: 8:30 a.m.

The Putnam Economic Development Commission met for a Regularly Scheduled meeting on Tuesday, January 12, 2016 in the Economic & Community Development Office conference room, 156 Main Street, Putnam, CT 06260.

ROLL CALL: Chairman Paul Pikora, Town Planner Don Johnson, Selectman Liaison Roy Simmons, Town Administrator Doug Cutler, Vice-Chairman Delia Fey, Director Director Delpha Very, Commission members: Paul Grenier, George Dimopoulos and Dave Brotzman, Executive Assistant Jackie Lefevre, and Alternate member: John Dignam.

Absent: Selectmen Liaison: Renee Lasko.

Meeting opened at 8:11 a.m.

PUBLIC PARTICIPATION: None

Approval of Regularly Scheduled Meeting Minutes – December 08, 2015*: Delia Fey motioned to approve the December 2015 meeting minutes, as presented, seconded by George Dimopoulos, motion passed.

Reporting of Expenditures for December 2015: ECD December 2015 expenditures were reviewed.

Staff Report:

Town Administrator: The Town Administrator reported on the following items: The Town plans to pursue Small Town Economic Assistance Program Grant (S.T.E.A.P) for two ready to go projects: 1) Simonzi Park stream bank erosion and 2) Wayfinding & Signage. Quinebaug Tech Park bridge/eastern approach is ready; February 27th has been scheduled for Grand Opening date for bridge and Y.M.C.A. Quinebaug Tech Park western roadway approach has been approved at recent Planning Commission meeting; town meeting scheduled for Tuesday, January 19th. Sewer list stations completed. Additional water pipe replacement/relining will continue this spring.

Quinebaug Regional Tech Park: Town Administrator previously reported

Sale of I-Park Lot 9: Sale to be presented at the next Board of Finance meeting on January 25, 2016

First Impressions: Director passed around summary reports from First Impressions Pilot project.

Updates: Fire and Ice: planning for popular February event is in the works, Beautification Committee: marketing brochures are being created to market the Bridge Flower box project; First Fridays 2016: planning meetings are started; Transit Oriented Development grants for projects such as Metal Mast; Monahanset Mill being researched. These would assist with planning grants and represent responsible growth to assist developers.

New/Old Business: None

Director asked the Executive Assistant to reminder her to bring Google map of Belding Mill area for February meeting discussion. The Town Administrator requested the commission provide input for 5 year Capital Improvement plan for the February meeting.

ADJOURNMENT: There being no further items to lawfully come before such meeting, Dave Brotzman motioned to adjourn the January 2016 Economic & Community Development Commission Meeting, seconded by George Dimopoulos, passed unanimously. Meeting adjourned at 8:37 a.m.

Respectively Submitted by:

Delpha M. Very, Director