

(TBA)

**Town of Putnam
Economic & Community Development Commission**

Minutes of a Regular Meeting

Date: December 08, 2015

Time: 8:30 a.m.

The Putnam Economic & Community Development Commission met for its regularly scheduled monthly meeting on Tuesday, December 08, 2015, in the conference room located on 156 Main Street, Putnam, CT 06260

Chairman opened the meeting at 8:28 a.m.
Chairman appointed John Dignam as voting member

Roll Call: Chairman Paul Pikora, Town Planner Don Johnson, Executive Assistant Jackie Lefevre, Vice-Chairman Delia Fey, Alternate Agency members John Dignam and George Tsanjoures, Economic & Community Development Director Delpha Very.

Absent: Town Administrator Doug Cutler, Agency members: Paul Grenier, George Dimopoulos and Dave Brotzman and Selectmen Liaisons: Renee Lasko and Scott Pempek.

Public Participation: None

Approval of Regular Scheduled Meeting Minutes – November 10, 2015*: Motion made by John Dignam, seconded by Delia Fey, to approve November 10, 2015 meeting minutes, motion passed.

Reporting of Expenditures for November 2015: November expenditures were reviewed.

Staff Report:

Town Administrator's Report: Town Administrator was absent

Quinebaug Regional Tech Park Update: Director recently met with CT Economic Resource Center (CERC) Bob Santy to discuss marketing options. Members of CERC are scheduled to come to Putnam on Monday, December 22nd to visit park site. A total of 6 lots have been carved out to date. The Regional YMCA project utilizes 2 of those 6 lots. Remaining 4 lots will need to be re-subdivided.

Speaking Opportunity – CT Main Street Ctr.: Director recently spoke at a conference as testimony to the CT Main Street and in defense of the Community Investment Act Funding.

Sale of I-Park Lot 9: a description of lot is pending. Once legal description received item to be presented at the next Board of Selectmen's meeting. Director requesting funds from sale to be deposited in Economic Development Trust fund. Discussion ensued, Delia Fey motioned funds from sale of Lot 9 be deposited to the Economic Development Trust Fund, seconded by John Dignam, motion passed.

First Impressions: a team of six volunteered to participate in the First Impressions program which is a pilot-program through UCONN. The purpose is to gain "First Impression" of town being visited. Towns involved Putnam and Canton, CT. Both teams visited each other's towns. After the visit, participants were asked to fill out a survey presenting their responses. A luncheon meeting is scheduled for Friday, December 11th in Manchester, CT to share findings.

Updates: The Director provided updates on the following: (1) Kozodoy Building- 76-80 Main Street.

New/Old Business: Similar discussion took place regarding next month's officer vote: Delia Fey expressed no interest at this time to be Chairman or Vice-Chairman due to family reasons. George Tsanjoures and John Dignam both wish to remain ECD Alternate members. Town Planner Don Johnson is working on first draft of the Plan of Conservation and Development. Topics of discussion: parking, 88 Main Street and Lapointe's building.

Adjournment: There being no further items to lawfully become before such meeting, made motion to adjourn the December 10, 2015 meeting of the Economic & Community Development Commission, John Dignam motioned to adjourn seconded by Delia Fey, passed unanimously.
Meeting adjourned at 9:06 a.m.

Respectfully Submitted,

Delpha Very, Director