

TOWN OF PUTNAM

MAYOR & SELECTMEN'S MEETING MINUTES

NOVEMBER 07, 2016

TOPIC		DISCUSSION	Action/ Resolution
PRESENT:		Mayor Falzarano, Deputy Mayor Morey, Selectmen Cutler, Jr., Lasko, Pempek, Simmons & Tarr	
ABSENT:			
1.	CALL TO ORDER	Meeting called to order at 7:00 P.M. by Mayor Falzarano	
2.	PLEDGE OF ALLEGIANCE	Led by Mayor Falzarano	
3.	PUBLIC COMMENT	<p><b>Patrick Kelley – 21 Church Street</b> Trash Boom last week ran a rope with wood blocks; I was told that there would be no trash boom. Spoke with consulting engineer, there was a spillway beyond the gate for the previous owner. When that boom gets in place, it is going to look terrible, landowners have not been contacted, we own the land, and the state owns the water. Spoke with district manager at FERC cannot do it on someone else's property. Tim Sheldon said it was coming off our backyard. Own half way out into the river under the water center of river is where the easement is.50-70 feet under the water could be taken care of beyond the guillotine gate</p> <p><b>Dan Lussier – 145 Woodstock Ave.</b> Inquired as to the status of fence that was constructed without a building permit. The Town was going to start assessing fines for non-compliance</p> <p><b>Don Steinbrick – 423 Providence Pike</b> Questioned what the integrity of the dam will be like with all of the work that CT Green Power is doing and if the integrity is not up to par, what is the Town's liability</p>	<p>Patrick Kelley to bring a copy of his deed to the Mayor's Office</p> <p>Mayor Falzarano to follow up with Town Attorney St. Onge as to the status</p> <p>Mayor Falzarano to check with the Town's consulting engineers and special counsel for answers</p>
4.	APPROVAL OF MINUTES	<p>A. <b><u>October 17, 2016 Board of Selectman Meeting Minutes:</u></b></p> <p><i>Selectman Pempek made a motion to accept the minutes as presented. Selectman Tarr seconded the motion, which passed unanimously.</i></p>	
5.	PETITIONS & COMMUNICATIONS	<p>A. <b><u>Email dated October 31, 2016 from Alison Geisler</u></b></p>	

			<p><b><u>of CCM regarding the September 2016 Discount Prescription Drug Card Cumulative Usage Report:</u></b></p> <p>No action required</p>	
6.	REPORTS OF STANDING COMMITTEES	A.	<p><b><u>General Government:</u></b></p> <p>No update</p>	
7.	REPORTS OF SPECIAL COMMITTEES	A.	<p><b><u>Charter Revision Commission:</u></b></p> <p>Chairman Tarr offered the following:</p> <ul style="list-style-type: none"> <li>• Finished reviewing all chapters</li> <li>• Denise is importing the changes to the Charter for the Commission’s review at the November 16<sup>th</sup> meeting.</li> <li>• Anticipate bringing it back to the Board of Selectmen the first meeting in December</li> </ul>	
		B.	<p><b><u>Special Services District Report:</u></b></p> <p>Not a reporting meeting</p>	
		C.	<p><b><u>Putnam Facilities Study Group – Possible Executive Session – Sale of Property:</u></b></p> <p>Covered under item 14A</p>	
8.	STAFF REPORTS	A.	<p><b><u>Economic and Community Development:</u></b></p> <p>Not a reporting Meeting</p>	
		B.	<p><b><u>Building Official/ZEO Report:</u></b></p> <p>Not a reporting Meeting</p>	
9.	TOWN ADMINISTRATOR REPORT	A.	<p><b><u>Town Administrator Report:</u></b></p> <p>N/A</p>	

10.	UNFINISHED BUSINESS	A.	<p><b><u>Armory Development and Use:</u></b></p> <p>Recreation Director Bousquet met with Mayor Falzarano and wants to ensure that the Commission on Aging is aware that the Armory will be shared space</p>	
		B.	<p><b><u>Cargill Falls Dam – Executive Session – Strategies and Negotiations regarding Pending Claims and Litigation (real estate):</u></b></p> <p>Covered under item 14B</p>	
		C.	<p><b><u>Building Official Position:</u></b></p> <p>Brenda Roy has looked through the applications and narrowed it down to three candidates to bring in for interviews. The Mayor will review the applicants and move forward with setting up interviews</p>	Brenda Roy to forward her three candidates' resumes to Mayor Falzarano
		D.	<p><b><u>Accounts Payable Position:</u></b></p> <p>This position was posted internally on November 7<sup>th</sup> with ads going in the newspaper next week</p>	
		E.	<p><b><u>Town Administrator Position – Possible Executive Session:</u></b></p> <p>Covered under item 14C</p>	
11.	GRANT CONSIDERATIONS AND UPDATES		None	
12.	NEW BUSINESS	A.	<p><b><u>Waive the Inland/Wetland Application Fee for the Sabin Street Athletic Complex:</u></b></p> <p>No action required; project not ready to go through application process</p>	
		B.	<p><b><u>Waive the Planning &amp; Zoning Commissions Application Fee for the Sabin Street Athletic Complex:</u></b></p>	

			No action required; project not ready to go through application process	
		C.	<p><b><u>Fire Marshal Fee Schedule:</u></b></p> <p>Fire Marshal Perron would like to sit with the General Government Committee one more time to ensure that all are in alignment with the proposed fees</p>	Denise to add to the November 21 <sup>st</sup> General Government Committee meeting agenda
		D.	<p><b><u>Building Permit Fee Schedule:</u></b></p> <p><i>Deputy Mayor Morey made a motion to table this item. Selectman Simmons seconded the motion, which passed unanimously.</i></p>	
		E.	<p><b><u>28 Woodstock Avenue:</u></b></p> <p>Barn in back is still unsecure; water &amp; power are still on. May have to hire a person to clean out the house and property there is no signage may not have an available shut off, may have to dig up the street</p>	Bid package needs to be prepared for the demolition and clean-up of the property located at 29 Woodstock Ave.
		F.	<p><b><u>Parking Lot Near the Band Stand in Rotary Park:</u></b></p> <p>Recreation Director Bousquet would like to have a parking lot near the bandstand for approximately 6 cars or a trailer to aid performers. Mayor Falzarano is working on applying for LOCIP funds to pay for that parking lot, the removal of an underground oil tank at the Town Hall and repaving the Town Hall parking lot</p>	Mayor Falzarano to get pricing and apply for LOCIP funds
		G.	<p><b><u>43-45 Laurel Street – Possible Executive Session:</u></b></p> <p>Covered under item 14D</p>	
		H.	<p><b><u>Accept the Resignation of Lindsay Lehn from the Putnam Arts Council:</u></b></p> <p><i>Selectman Pempek made a motion to accept the resignation of Lindsay Lehn from the Putnam Arts Council with regret. Selectman Simmons seconded the motion, which passed unanimously.</i></p>	

		I.	<p><b><u>Consideration and Approval of a Loan Resolution for \$1,272,000 for the Waterline Replacement Project:</u></b></p> <p><i>Selectman Simmons made a motion to approve the loan resolution for \$1,272,000 for the Waterline Replacement Project. Deputy Mayor Morey seconded the motion, which passed unanimously.</i></p>	
		J.	<p><b><u>Approval of Bills:</u></b></p> <p><i>Selectman Tarr made a motion to pay all approved bills. Selectman Simmons seconded the motion, which passed unanimously.</i></p>	All approved bills to be paid
		K.	<p><b><u>All Other Business to Lawfully Come Before Such Meeting:</u></b></p> <p>Selectman Lasko advised the Board that the Commission on Aging will be hosting a Fall Prevention &amp; Blood Pressure Screening event on December 6, 2016 from 1:00--3:30pm at St. Mary Church Hall COA will be having an event at St. Mary Hall fall prevention and blood pressure checks 12/6 1:00-330pm</p> <p>The Commission on Aging has also scheduled a special meeting on Saturday, November 12<sup>th</sup> @ 9:00am to go through the Armory with the architects and then reconvene at the Town Hall to discuss space programming options</p>	
13.	<b>PUBLIC COMMENT</b>		None	
14.	<b>EXECUTIVE SESSION</b>		<p><i>Selectman Simmons made a motion to go into Executive Session at 8:40pm. Selectman Lasko seconded the motion, which passed unanimously</i></p>	
		A.	<p><b><u>Putnam Facilities Study Group – Possible Executive Session – Sale of Property</u></b></p>	
		B.	<p><b><u>Cargill Falls Dam – Executive Session –</u></b></p>	

			<b><u>Strategies and Negotiations regarding Pending Claims and Litigation (real estate):</u></b>	
		C.	<b><u>Town Administrator Position – Executive Session - Personnel:</u></b>	
		D.	<b><u>43-45 Laurel Street – Sale of Property:</u></b>	
			<p><i>Selectman Simmons made a motion to come out of Executive Session at 9:10pm. Deputy Mayor Morey seconded the motion, which passed unanimously.</i></p> <p><i>Selectman Simmons made a motion to reconvene the Board of Selectmen Meeting at 9:11pm. Selectman Pempek seconded the motion, which passed unanimously.</i></p>	
15.	<b>ADJOURNMENT</b>		<p><i>Selectman Simmons made a motion to adjourn the Board of Selectmen meeting at 9:12p.m. Selectman Pempek seconded the motion, which passed unanimously.</i></p>	

Respectfully submitted,

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 Anthony P. Falzarano, Mayor

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 Denise S. Roireau, Secretary to the Board