

TOWN OF PUTNAM

CHARTER REVISION COMMISSION MEETING MINUTES

OCTOBER 26, 2016

TOPIC		DISCUSSION	ACTION/ RESOLUTION
<b>PRESENT:</b>		Chairman Tarr, Vice Chairman Benoit, Members Faucher, Hayes, Noel-Johnson, Osbrey & Town Attorney St. Onge	
<b>ABSENT:</b>		Member Garceau - Excused	
<b>1.</b>	<b>CALL TO ORDER</b>	Meeting called to order at 7:00 P.M. by Chairman Tarr	
<b>2.</b>	<b>APPROVAL OF MINUTES</b>	<p>A. <u>September 28, 2016 Charter Revision Commission Meeting Minutes:</u></p> <p><i>Vice Chairman Benoit made a motion to accept the minutes as presented. Member Faucher seconded the motion, which passed unanimously.</i></p>	
		<p>B. <u>October 12, 2016 Special Charter Revision Commission Meeting Minutes:</u></p> <p><i>Member Noel-Johnson made a motion to accept the minutes as presented. Member Faucher seconded the motion, which passed unanimously.</i></p>	
<b>3.</b>	<b>PUBLIC COMMENT</b>	None	
<b>4.</b>	<b>CORRESPONDENCE</b>	A. None	
<b>5.</b>	<b>CHARTER REVIEW CHAPTER NINE</b>	<p>A. <u>Chapter Nine, Section 1 – District Boundaries (handout page 76):</u></p> <p><i>Member Hayes made a motion to accept Chapter Nine, Section One in its entirety. Vice Chairman Benoit seconded the motion, which passed unanimously.</i></p>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<p>B. <u>Chapter Nine, Section 2 – Alteration of Boundaries, Notice Required (handout pages 76-77):</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Nine, Section Two in its entirety. Member</i></p>	

			<i>Faucher seconded the motion, which passed unanimously.</i>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>C.</b>	<b><u>Chapter Nine, Section 3 – Rights and Obligations (handout paged 77 &amp; 78):</u></b>  <i>Vice Chairman Benoit made a motion to accept Chapter Nine, Section Three in its entirety. Member Faucher seconded the motion, which passed unanimously.</i>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>D.</b>	<b><u>Chapter Nine, Section 4 – Grant of Powers (handout page 78):</u></b>  <i>Member Hayes made a motion to accept Chapter Nine, Section Four in its entirety. Member Faucher seconded the motion, which passed unanimously.</i>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>E.</b>	<b><u>Chapter Nine, Section 5 – District Authority (handout page 79):</u></b>  <i>Member Faucher made a motion to accept Chapter Nine, Section Five in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>F.</b>	<b><u>Chapter Nine, Section 6 - Term of Office (handout page 79):</u></b>  <i>Member Faucher made a motion to revise the term of office from two (2) years to four (4) years. Vice Chairman Benoit seconded the motion, which passed unanimously.</i>  <i>Member Faucher made a motion to replace the word “BIENNIAL” with the word “MUNICIPAL.” Member Noel-Johnson seconded the motion, which passed unanimously.</i>	Denise to make the revisions
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>G.</b>	<b><u>Chapter Nine, Section 7 – Presiding Officer (handout pages 79 &amp; 80):</u></b>	Denise to make the revisions

			<p><b><i>Vice Chairman Benoit made a motion to revise the first sentence as follows:                  “The District Authority shall meet at <b>seven (7)</b> o’clock p.m. on the second Thursday in January following the Municipal election...” Member Noel Johnson seconded motion, which passed unanimously.</i></b></p>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>H.</b>	<p><b><u>Chapter Nine, Section 8 - Procedure (handout pages 80-81):</u></b></p> <p><b><i>Member Faucher made a motion to accept Chapter Nine, Section Eight in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></b></p>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>I.</b>	<p><b><u>Chapter Nine, Section 9 – General Powers and Duties (handout pages 81 &amp; 82):</u></b></p> <p><b><i>Member Hayes made a motion to accept Chapter Nine, Section nine in its entirety. Vice Chairman Benoit seconded the motion, which passed unanimously.</i></b></p>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>J.</b>	<p><b><u>Chapter Nine, Section 10 – Preliminary Budget Estimates (handout pages 82-83):</u></b></p> <p><b><i>Member Faucher made a motion to accept Chapter Nine, Section Ten in its entirety. Vice Chairman Benoit seconded the motion, which passed unanimously.</i></b></p>	
	<b>CHARTER REVIEW CHAPTER NINE</b>	<b>K.</b>	<p><b><u>Chapter Nine, Section 11 – Duties of the District Authority on Budget: Annual District Budget Meeting (handout pages 83 &amp; 84):</u></b></p> <p><b><i>Member Faucher made a motion to accept Chapter Nine, Section Eleven in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></b></p>	
	<b>CHARTER REVIEW</b>	<b>L.</b>	<b><u>Chapter Nine, Section 12. – Police Department</u></b>	

	<p><b>CHAPTER NINE</b></p>	<p><u>(handout page 84-85:</u>  <b>1. <u>Police Department</u></b></p> <p><i>Member Faucher made a motion to accept Chapter Nine, Section Twelve, Subsection One in its entirety. Vice Chairman Benoit seconded the motion, which passed with Member Hayes abstaining.</i></p> <p><b>2. <u>Chief of Police – Powers and Duties</u></b></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Nine, Section Twelve, Subsection Two in its entirety. Member Noel-Johnson seconded the motion, which passed with Member Hayes abstaining.</i></p>	
	<p><b>CHARTER REVIEW                  CHAPTER NINE</b></p>	<p><b>M. <u>Chapter Nine, Section 13 – Fire Department (handout pages 85 &amp; 86):</u></b></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Nine, Section Thirteen in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i></p>	
<p><b>6.</b></p>	<p><b>ALL OTHER                  BUSINESS TO                  LAWFULLY COME                  BEFORE SUCH                  MEETING</b></p>	<p>Things for consideration</p> <ul style="list-style-type: none"> <li>• Addition of a Conservation Commission</li> </ul> <p><i>Member Hayes made a motion to have Town Attorney St. Onge craft language to add a Conservation Commission to the Charter. Member Faucher seconded the motion, which passed unanimously.</i></p> <ul style="list-style-type: none"> <li>• Addition of a suspension or administrative leave clause if someone (elected, appointed, hired) is arrested for felony</li> <li>• Revisit the Building Official/ZEO/Blight</li> </ul>	<p>Town Attorney St. Onge to create the language</p>

			Enforcement Officer	
<b>7.</b>	<b>ADJOURNMENT</b>		<i>Vice Chairman Benoit made a motion to adjourn the Charter Revision Commission meeting at 7:57PM. Member Hayes seconded the motion, which passed unanimously.</i>	

Respectfully submitted,

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Denise S. Roireau, Secretary  
Charter Revision Commission