

TOWN OF PUTNAM

SPECIAL CHARTER REVISION COMMISSION MEETING MINUTES

OCTOBER 12, 2016

TOPIC	DISCUSSION	ACTION/ RESOLUTION	
<p>PRESENT:</p> <p>ABSENT:</p>	<p>Chairman Tarr, Vice Chairman Benoit, Members Faucher, Garceau, Hayes, Noel-Johnson, Osbrey</p>		
1.	CALL TO ORDER	Meeting called to order at 7:03 P.M. by Chairman Tarr	
2.	CHARTER REVIEW CHAPTER SEVEN	<p>A. <u>Chapter Seven, Section One – General Form of Budget Presentation:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section One in its entirety. Member Faucher seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER SEVEN	<p>B. <u>Chapter Seven, Section Two – Department Estimates:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Two in its entirety. Member Faucher seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER SEVEN	<p>C. <u>Chapter Seven, Section Three – Duties of the Mayor on the Budget:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Three in its entirety. Member Faucher seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER SEVEN	<p>D. <u>Chapter Seven, Section Four – Duties of the Board of Selectmen on the Budget:</u></p> <p><i>Member Faucher made a motion to accept Chapter Seven, Section Four in its entirety. Vice Chairman Benoit seconded the motion, which passed unanimously.</i></p>	

<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>E.</p>	<p><u>Chapter Seven, Section Five – Duties of the Board of Finance on the Budget:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Five in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>F.</p>	<p><u>Chapter Seven, Section Six – Annual Budget Meeting:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Six in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>G.</p>	<p><u>Chapter Seven, Section Seven – Special Appropriation:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Seven in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>H.</p>	<p><u>Chapter Seven, Section Eight – Expenditures & Accounting:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Eight with revisions. Member Faucher seconded the motion, which passed unanimously.</i></p> <p><i>Revisions: added “ with the advice and consent of the Board of Selectmen” after the word “Mayor” in sub-section five. Added “ as provided for in this Charter or otherwise provided for by law” after the last sentence in sub-section seven</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>I.</p>	<p><u>Chapter Seven, Section Nine – Annual Audit:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Nine in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p>	

<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>J.</p>	<p><u>Chapter Seven, Section Ten – Purchasing:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Ten in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>K.</p>	<p><u>Chapter Seven, Section Eleven – Borrowing:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Eleven in its entirety. Member Faucher seconded the motion, which passed unanimously.</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>L.</p>	<p><u>Chapter Seven, Section Twelve – Contributions:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Twelve with revisions. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p> <p><i>Revisions: added “,or certified by the Board of Selectmen as providing a necessary public service” at the end of the first sentence</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>M.</p>	<p><u>Chapter Seven, Section Thirteen – Tax Bills:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section thirteen with revisions. Member Faucher seconded the motion, which passed unanimously.</i></p> <p><i>Revisions: substituted “,transmit, according to law for the word mail in the first sentence</i></p>	
<p>CHARTER REVIEW CHAPTER SEVEN</p>	<p>N.</p>	<p><u>Chapter Seven, Section Fourteen – Assessment & Collection of Tax Bills:</u></p> <p><i>Member Garceau made a motion to accept Chapter Seven, Section Fourteen in its entirety. Vice Chairman Benoit seconded the motion, which</i></p>	

			<i>passed unanimously.</i>	
	CHARTER REVIEW CHAPTER SEVEN	O.	<p><u>Chapter Seven, Section Fifteen – Distribution of Tax Relief Funds:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Seven, Section Fifteen in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER EIGHT	P.	<p><u>Chapter Eight, Section One – Annual & Special Meetings:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section One in its entirety. Member Faucher seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER EIGHT	Q.	<p><u>Chapter Eight, Section Two – Power of Referendum:</u></p> <p><i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Two in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER EIGHT	R.	<p><u>Chapter Eight, Section Three – Procedure:</u></p> <p><i>Member Garceau made a motion to accept Chapter Eight, Section Three in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i></p>	
	CHARTER REVIEW CHAPTER EIGHT	S.	<p><u>Chapter Eight, Section Four – When Action Taken by Town Meeting is Required:</u></p> <p><i>Sub-section 1</i> <i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Four-One in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p> <p><i>Sub-section 2</i></p>	

		<p><i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Four-Two in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p> <p><i>Sub-section 3</i> <i>Member Faucher made a motion to accept Chapter Eight, Section Four-Three in its entirety. Vice Chairman Benoit seconded the motion, which passed unanimously.</i></p> <p><i>Sub-section 4</i> <i>Member Faucher made a motion to accept Chapter Eight, Section Four-Four with revisions. Vice Chairman Benoit seconded the motion, which passed unanimously.</i> <i>Revisions: added the phrase “valued over \$50,000.00 per annum” after the word governments in the first sentence</i></p> <p><i>Sub-section 5</i> <i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Four-Five in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p> <p><i>Sub-section 6</i> <i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Four-Six in its entirety. Member Faucher seconded the motion, which passed unanimously.</i></p> <p><i>Sub-section 7</i> <i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Four-Seven in its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i></p>	
	<p>CHARTER REVIEW CHAPTER EIGHT</p>	<p>T. <u>Chapter Eight, Section Five – Power of Initiative:</u></p> <p><i>Sub-section 1</i> <i>Vice Chairman Benoit made a motion to accept Chapter Eight, Section Five-One in its entirety.</i></p>	

		<p>Member Faucher seconded the motion, which passed unanimously.</p> <p>Sub-section 2 Vice Chairman Benoit made a motion to accept Chapter Eight, Section Five-Two in its entirety. Member Faucher seconded the motion, which passed unanimously.</p>	
	CHARTER REVIEW CHAPTER EIGHT	<p>U. <u>Chapter Eight, Section Six – Repeal of Ordinance by Power of Referendum:</u></p> <p>Member Faucher made a motion to accept Chapter Eight, Section Six in its entirety. Vice Chairman Benoit seconded the motion, which passed unanimously.</p>	
	CHARTER REVIEW CHAPTER TEN	<p>V. <u>Chapter Ten, Section One – Transfer of Powers:</u></p> <p>Vice Chairman Benoit made a motion to accept Chapter Ten, Section One in its entirety. Member Faucher seconded the motion, which passed unanimously. See motion listed under 5N</p>	
	CHARTER REVIEW CHAPTER TEN	<p>W. <u>Chapter Ten, Section Two – Present Employees to Retain positions:</u></p> <p>Vice Chairman Benoit made a motion to accept Chapter Ten, Section Two in its entirety. Member Osbrey seconded the motion, which passed unanimously.</p>	
	CHARTER REVIEW CHAPTER TEN	<p>X. <u>Chapter Ten, Section Three – Conflict of Interest:</u></p> <p>Vice Chairman Benoit made a motion to accept Chapter Ten, Section Three in its entirety. Member Osbrey seconded the motion, which passed unanimously.</p>	
	CHARTER REVIEW CHAPTER TEN	<p>Y. <u>Chapter Ten, Section Four – Transfer of Records and Property:</u></p>	

			<i>Vice Chairman Benoit made a motion to accept Chapter Ten, Section Four its entirety. Member Faucher seconded the motion, which passed unanimously.</i>	
	CHARTER REVIEW CHAPTER TEN	Z.	<u>Chapter Ten, Section Five – Legal Proceedings:</u> <i>Member Faucher made a motion to accept Chapter Ten, Section Five in its entirety. Member Osbrey seconded the motion, which passed unanimously.</i>	
	CHARTER REVIEW CHAPTER TEN	AA.	<u>Chapter Ten, Section Six – Existing Laws and Ordinances:</u> <i>Vice Chairman Benoit made a motion to accept Chapter Ten, Section Six its entirety. Member Faucher seconded the motion, which passed unanimously.</i>	
	CHARTER REVIEW CHAPTER TEN	BB.	<u>Chapter Ten, Section Seven – Amendment of Charter:</u> <i>Vice Chairman Benoit made a motion to accept Chapter Ten, Section Seven its entirety. Member Osbrey seconded the motion, which passed unanimously.</i>	
	CHARTER REVIEW CHAPTER TEN	CC.	<u>Chapter Ten, Section Eight – Saving Clause:</u> <i>Member Faucher made a motion to accept Chapter Ten, Section Eight its entirety. Member Noel-Johnson seconded the motion, which passed unanimously.</i>	
	CHARTER REVIEW CHAPTER TEN	DD.	<u>Chapter Ten, Section Nine – Effective Date:</u> <i>Vice Chairman Benoit made a motion to accept Chapter Ten, Section Nine its entirety. Member Faucher seconded the motion, which passed unanimously.</i>	
3.	ADJOURNMENT		<i>Member Faucher made a motion to adjourn the</i>	

		<i>Charter Revision Commission meeting at 8:16PM. Member Garceau seconded the motion, which passed unanimously.</i>	
--	--	--	--

Respectfully submitted,

Denise S. Roireau, Secretary
Charter Revision Commission