

TOWN OF PUTNAM

MAYOR & SELECTMEN'S MEETING MINUTES

SEPTEMBER 19, 2016

TOPIC		DISCUSSION		Action/ Resolution
PRESENT:		Mayor Falzarano, Deputy Mayor Morey, Selectmen Cutler, Jr., Lasko, Pempek, Simmons, Tarr & Town Administrator Cutler		
ABSENT:				
1.	CALL TO ORDER	Meeting called to order at 7:00 P.M. by Mayor Falzarano		
2.	PLEDGE OF ALLEGIANCE	Led by Mayor Falzarano		
3.	PUBLIC COMMENT	None		
4.	APPROVAL OF MINUTES	A.	<p><u>September 6, 2016 Board of Selectman Meeting Minutes:</u></p> <p><i>Selectman Cutler, Jr. made a motion to accept the minutes as presented. Selectman Pempek seconded the motion, which passed unanimously with Deputy Mayor Morey abstaining.</i></p>	
5.	PETITIONS & COMMUNICATIONS		None	
6.	REPORTS OF STANDING COMMITTEES	A.	<p><u>General Government Committee:</u></p> <p>The next meeting is scheduled for Monday, October 3, 2016 at 6:00pm</p>	
7.	REPORTS OF SPECIAL COMMITTEES	A.	<p><u>Charter Revision Commission:</u></p> <p>Town Administrator Cutler has some work to do to on the Staff and Boards and Commissions chapters and to bring back a draft to the Commission for their consideration during their September 28, 2016 meeting. The Commission will also discuss Chapter 7</p>	
		B.	<p><u>Special Services District Report:</u></p> <p>Selectmen Simmons offered that the leasing police</p>	

			<p>cruisers were discussed. Attorney St. Onge asked for a Non-Appropriation of Funds Clause in the lease. The District Board is meeting on Wednesday, September 21, 2016 to further discuss this issue</p>	
		C.	<p><u>Putnam Facilities Study Group:</u></p> <p><i>Deputy Mayor Morey made a motion to move this item to agenda item 13A. Selectman Pempek seconded the motion, which passed unanimously.</i></p>	
8.	STAFF REPORTS	A.	<p><u>Economic and Community Development:</u></p> <p>See attachment "A"</p>	
		B.	<p><u>Building Official/ZEO Report:</u></p> <p>See attachment "B"</p> <p>Town Administrator Cutler advised the Board that on Friday, September 17th, an offer letter was presented to Building Official Post offering him the full-time 40 hours/week position. The annual salary is \$58,212 with access to a full benefits package. The letter also outlined the duties and responsibilities. Mr. Post has not responded to date</p> <p>Selectman Pempek would like to see a Fiscal Year-to-Date figure of the income brought in through building permit fees on the report</p>	<p>TA Cutler to send a copy of the offer letter to Selectman Cuter, Jr.</p> <p>BO Post to include a fiscal year-to-date total income on his reports from here on out</p>
9.	TOWN ADMINISTRATOR REPORT	A.	<p><u>Town Administrator Report:</u></p> <p>See attachment "C"</p>	
10.	UNFINISHED BUSINESS	A.	<p><u>Armory Development and Use:</u></p> <p>See attachment "D"</p>	
		B.	<p><u>Cargill Falls Dam – Executive Session – Strategies and Negotiations regarding Pending Claims and Litigation (real estate):</u></p>	

			<p>Selectman Pempek made a motion to move the Executive Session to agenda item 13B. Deputy Mayor Morey seconded the motion, which passed unanimously.</p>	
			<p>Deputy Mayor Morey made a motion to recess the Board of Selectmen Meeting at 7:28pm to accommodate the Special Town Meeting. Selectman Pempek seconded the motion, which passed unanimously.</p> <p>Deputy Mayor Morey made a motion to reconvene the Board of Selectmen Meeting at 7:31pm. Selectman Pempek seconded the motion, which passed unanimously.</p>	
11.	GRANT CONSIDERATIONS AND UPDATES		Innovation Places Grant has been submitted	
12.	NEW BUSINESS	A.	<p><u>Fire Marshal Vehicle Replacement – Refer to Board of Finance with Recommendation:</u></p> <p>Deputy Mayor Morey made a motion to refer this to the Board of Finance with a positive recommendation for consideration. Selectman Tarr seconded the motion, which passed unanimously.</p>	
		B.	<p><u>Tax Sale Report:</u></p> <p>Questions were raised based on the report submitted with the package and the report TA Cutler handed out</p>	TA Cutler to discuss with Revenue Collector Alden
		C.	<p><u>Approval of Bills:</u></p> <p>Selectman Tarr made a motion to pay all approved bills with the exception of Murtha Cullina Invoice # 528799. Selectman Pempek seconded the motion, which passed unanimously.</p>	<p>All approved bills to be paid</p> <p>EA Roireau to find the audio/video from the Meeting where the presentation from Murtha Cullina was made with regard to the cost of putting together the solar RFP</p>
		D.	<p><u>All Other Business to Lawfully Come Before Such Meeting:</u></p> <p>1. Announcements – the Mayor offered the following:</p>	

			<ul style="list-style-type: none"> 9/15/2016 Went on WINY and presented a check for \$3,500 and a Diaper Needs Awareness Proclamation to Daily Bread 9/17/2016 17th Annual Clipper Invitational went well 9/21/2016 Meeting with CT Green Bank on the CFM Project 9/30/2016 Ribbon Cutting at QVCC 	
			<p>Selectman Lasko made a motion to add the consideration of recommending a \$4,000 appropriation to the Board of Finance to the agenda as agenda item 12E. Selectman Pempek seconded the motion, which passed unanimously.</p>	
		E.	<p><u>Cady Copp Cottage Appropriation:</u></p> <p>Aspinock has taken on the restoration of Cady Copp Cottage. If the Town could provide \$4,000, there is a matching grant that Aspinock could apply for, giving them \$8,000 for necessary repairs to the building.</p> <p>Selectman Pempek made a motion to recommend to the Board of Finance the appropriation of \$4,000 of Town funds for Aspinock Historical Society to apply for the matching grant for Cady Copp Cottage. Selectman Tarr seconded the motion, which passed unanimously.</p>	EA Roireau to add to the Board of Finance agenda for the September 26, 2016 Board of Finance Meeting
13.	PUBLIC COMMENT – 3 MINUTES PER PERSON		<p>Allan Rawson – 210 Chase Road (Chairman, Facilities Study Group)</p> <p>Advised the Board that he expected a vote from the Facilities Study Group on the Proposed Armory Use Recommendation at their September 22, 2016 meeting. The results of the vote will be sent back to the Board of Selectmen for further action. Mr. Rawson also inquired if the same architectural firm that is working on the Municipal Complex could increase their scope of work and do the design on the Armory.</p> <p>Town Attorney St. Onge</p> <p>Recommended that since this is another project, all be it connected to the overall project, should be put out to bid.</p>	TA Cutler to provide the RFP for publication

			<p>Selectman Pempek made a motion to recess the Board of Selectmen Meeting and go into Executive Session at 7:55pm; the Executive Session will include Town Administrator Cutler and Town Attorney St. Onge for the purposes of discussing sale of property and Strategies and Negotiations regarding Pending Claims and Litigation (real estate). Selectman Simmons seconded the motion, which passed unanimously.</p>
		A.	<p><u>Putnam Facilities Study Group – Executive Session – Sale of Property:</u></p> <p><i>No motions made in Executive Session</i></p>
		B.	<p><u>Cargill Falls Dam – Executive Session – Strategies and Negotiations regarding Pending Claims and Litigation (real estate):</u></p> <p><i>No motions made in Executive Session</i></p>
<p>Deputy Mayor Morey made a motion to come out of Executive Session at 8:55pm. Selectman Simmons seconded the motion, which passed unanimously.</p> <p>Deputy Mayor Morey made a motion to reconvene the Board of Selectmen Meeting at 8:56pm. Selectman Lasko seconded the motion, which passed unanimously.</p>			
14.	ADJOURNMENT		<p>Deputy Mayor Morey made a motion to adjourn the Board of Selectmen meeting at 8:57 p.m. Selectman Pempek seconded the motion, which passed unanimously.</p>

Respectfully submitted,

 Denise S. Roireau
 Secretary to the Board

 Anthony P. Falzarano, Mayor

BOARD OF SELECTMAN UPDATE

September 19, 2016

PUTNAM REDEVELOPMENT AGENCY (PRA)

Municipal Brownfield Pilot Program- Cargill Falls Mill

Awaiting structural engineers to assess building stability to build skywalk bridge support as well as ground load testing. Correspondence between Leanne Parker (wife of Greg Renshaw) and the Director is taking place to assure that Leanne has or will have appropriate authorization to act in the administrative role for Cargill Falls Mill.

Historic Brownfield Revitalization Program-Belding Mill

The RFP/Q was issued on 8/29 with due date of 9/26 for Brownfield Consulting Services for Belding-Corticelli Mill. Qualified firms will conduct environmental investigations, hazardous building material inspections, structural evaluations, elements of re-use planning and to conduct public information/outreach in accordance to specifications. A mandatory site walk will be conducted on Wednesday, 9/14 at 11:00 a.m. The Putnam Redevelopment Agency will review bid proposals and award at the October meeting.

Former Putnam Foundry (Palo Property)

All Scope of Work items have been completed at this time. Funds remain and we are making recommendations to the CT DEEP to continue work near the property to better focus on re-use development. More information on this proposal at a later time.

ECONOMIC AND COMMUNITY DEVELOPMENT

Quinebaug Regional Technology Park.

The Economic Development Commission has approved the expenditure of \$5,000 from the Economic Development Trust Fund for the purpose of Branding/Creative Marketing. The purpose is to develop a brand image and tagline for the Quinebaug Regional Technology Park for the Town's marketing strategies. This tool will help to market Putnam as a whole to make Putnam a business home destination for new and 'new to' our community.

Industrial Park Updates

75 Highland Drive – Kocheck - Working with J&D Civil Engineering to design expansion to comply with Zoning Regulations.

Signage has been completed by Graphics Unlimited reflecting new tenants and recently sold lots.

PBA Beautification Committee

Michael Drummer, Architect has designed a landscaping concept for South Main Street where the vegetation has been removed by the Putnam Public Works Dept. The Beautification Cmte of the Putnam Business Assoc is planning to assist with an Eagle Scout Project to bring back Miller Park on Providence Street. Significant rehab needs to be addressed on the historic bill board wall as well as landscaping ideas.

Innovation Places Planning Grant

The grant has been submitted representing the Northeast Ct Innovation Hub. The Planning grant will assist in planning and developing hubs of innovation – concentrated neighborhoods of entrepreneurs, innovators, tech talent, support organizations and research institutions in dense, walkable, transit-connected, mixed use areas. We will be partnering with UCONN, Killingly, Mansfield, Willimantic and Tolland. News of the grant award for \$50,000 will be announced in October.

76-80 Main St Property Blight and Building Conditions Report

The report was given to the Building Official for his review asking for his input on moving forward. We are consulting with Town Counsel on the matter in moving forward.

Eversource Energy

The Town of Putnam as a Clean Energy Community is partnering with Eversource and Energize Connecticut to provide cost saving measures for residential households and the business community. An energy assessment by insured partner-contractors can be done in homes and businesses with a resulting report to guide home improvement decisions based on findings. Participation in the Energize Connecticut program makes Putnam eligible for grants for energy saving projects. The office is drafting a letter to be sent to all Putnam residents.

Updates:

- Community Garden. Basketball Hoop installation
- Movie Night in the Park – August 29th . More to be planned
- King's Inn Motel Tour
- Riverview Marketplace rented on 3 occasions this month.

September 12, 2016

Mayor Falzarano
Board of Selectmen
126 Church Street
Putnam, CT 06260

Re: Building Official/Z.E.O. Report – August 2016

Hours: Monday-Thursday 7:00 - 11:00
Friday 11:00 - 3:00

Attached please find the permit log for the issuance of 64 Building Permits for the month of August 2016. 45 inspections were completed.

Total Building Permit fees collected: \$8,622.97

Zoning:

Attendance at Zoning Board of Appeals Meeting – Variance denied for the construction of a deck at 43-45 Laurel Street.

Attendance at Zoning Commission Meeting – Proposed Putnam High School Sign Tabled – The Commission instructed the sign company to put up some type of frame to display just how much of an area and height the sign would entail.

Addendum to the Agenda – Owner of Athens Pizza was asked to be placed on the agenda to discuss locating a tattoo parlor in her building next to Putnam Farmers Co-Op on Front Street – Tabled for further discussion.

Construction of miniature golf course on Kennedy Drive – Owner was advised of the application process which would have to take place for a text amendment to the Town of Putnam Zoning Regulations as well as the Special Permit process.

Site line obstruction complaint was received for 305 Woodstock Avenue which was created by the owner's placement of a fence – Owner has been notified by both Certified and Regular Mail.

137-139 Woodstock Avenue – Illegal use of the third floor as an apartment has ceased. Other violations have now occurred regarding work being done without permits. Letter has been sent via Certified and Regular Mail. Homeowner has received letter and has not complied within the specified time frame. Information has been forwarded to the Town Administrator for referral to Attorney St. Onge.

Blight Updates:

Garbage at 52 Wilkinson Street - Garbage Removed

3 Woodstock Ave West – Owner cleaning area and improvements being made with appropriate permits in place.

415 School Street – Various violations cited and other agencies involved.

Permit	Location	Owner/Contractor	Type of Permit	Value	Date
10500	32 Breault St.	Miller	solar	19150	8-3
10501	84 Hurry Hill Rd.	Goodno	solar	40424	8-3
10502	10 Centennial St.	Gardner	re-roof	15000	8-3
10503	297 Sabin St.	Sabin Landing	electrical	3400	8-3
10504	394 Chase Rd.	Malloy	electrical	1800	8-3
10505	423 Liberty Hwy.	Oles	electrical	MIN	8-3
10506	10 Brookside St.	Algonquin Gas	electrical	8000	8-5
10507	25-28 Center St.	Maryonov	replacement windows	MIN	8-5
10508	263 Kennedy Dr.	Putnam Downtown LLC	security	MIN	8-5
10509	125 Heritage Rd.	Rondeau	interior renovations	MIN	8-5
10510	65 Maynard St.	Bernier	water heater	MIN	8-8
10511	27 Senexet Rd.	Auger	275 gallon tank	2556	8-8
10512	604 Five Mile River	Sessums	solar	21046	8-8
10513	59 Munyan Rd.	Godley	bathroom renovations	MIN	8-8
10514	7 Vandale St.	Goyette	electrical	11400	8-8
10515	22 Bibeaaault St.	Salce	solar	47541	8-9
10516	510 Liberty Hwy.	Campbell	electrical	MIN	8-9
10517	28 Paula Rd.	Mahlert	propane tank	MIN	8-9
10518	7 Vandale St.	Goyette	electrical	2500	8-9
10519	324 S. Main St.	Phongsa	interior repairs	MIN	8-9
10520	601 School St.	Phongsa	interior repairs	MIN	8-9
10521	241 E. Putnam Rd.	Blackmar	solar	17000	8-10
10522	98 Viens St.	Wetherbee	solar	30000	8-10
10523	108 Viens St.	Carreaux	ext./int. renovations	10000	8-11
10524	15 Davis St.	Johnson	re-roof	7000	8-11
10525	162 Mechanic St.	Devlin	solar	16615	8-11
10526	5 Highland Dr.	Cornerstone Mech.	plumbing and heating	120000	8-11
10527	5 Heritage Rd	Ruhi Hospitality	interior renovations	3000	8-15
10528	34 Walnut St	Giles	solar	36000	8-15
10529	252 Providence Pke.	Gatineau	re-roof	6000	8-16
10530	22 Underwood Rd.	Martineau	int./ext. renovations	20000	8-16
10531	51 Roosevelt St.	Plante	reline chimney	MIN	8-16
10532	52 Church St.	Isabel International	re-roof	17000	8-16
10533	20-22 Marshall St.	CNG Holdings	renovations	30000	8-16
10534	VOID		VOID		VOID
10535	104 Underwood Rd.	Daddario Builders	temporary service	MIN	8-16
10536	498 Liberty Hwy.	Corey	solar	26334	8-16
10537	43-45 Laurel St.	Boj	remove/replace deck	5000	8-17
10538	106 S. Main St	Li Lin Xin	electrical	MIN	8-17
10539	3 Woodstock Ave.	Leroy	int./ext. renovation s	30000	8-17
10540	162 Mechanic St	Devlin	electrical	MIN	8-17
10541	99 Canal Street	Rawson industries	signage-service window	MIN	8-18
10542	35 Florence Street	HCD	pressure test	MIN	8-18
10543	135 Park St.	Johnson	renovations	9500	8-18
10544	263 Kennedy Dr.	Putnam Downtown	security	MIN	8-19
10545	87 Munyan Rd	Casio	gas piping	MIN	8-19

Permit	Location	Owner/Contractor	Type of Permit	Value	Date
10546	19 Battey St.	Vandal	solar	19000	8-22
10547	11 Battey St.	Vandal	solar	13000	8-22
10548	9 Battey St.	Vandal	solar	5000	8-22
10549	97 Park St.	Pollack	electrical	MIN	8-23
10550	5 Heritage Rd.	Ruhi Hospitality	interior renovations	10000	8-23
10551	426 Woodstock Ave	Reynolds	re-roof-portion	MIN	8-23
10552	70 Sabin St.	Martel	solar	9363	8-23
10553	165 Elmwood Rd.	Pray	new modules	15000	8-24
10554	10 Heritage Rd.	Bell	solar	28000	8-24
10555	154 South Main St.	Lucier	solar	5000	8-24
10556	195 Park St.	Kustov	interior renovations	10000	8-24
10557	75 Main St.	Union & Main LLC	interior renovations	MIN	8-25
10558	5 Heritage Rd.	Ruhi Hospitality	interior renovations	MIN	8-25
10559	VOID		VOID		VOID
10560	835 Five Mile River	Sadlier	re-roof	4600	8-30
10561	75 Main St	Union & Main LLC	interior renovations	2500	8-31
10562	65 Aspinock Rd.	Doherty	garage	15700	8-31
10563	4 Auburn St.	Zadziejko	solar	22000	8-31
10564	30 Grove St.	Johnson	garage dismantle	MIN	8-31
10565	144 Mechanic St.	Pascale	solar	13456	8-31

Town Administrator Report
September 19, 2016

1. Projects Update:

Quinebaug Regional Technology Park Bridge, Road and Utilities Construction

- Project complete.
- Broadband Connection – Various contractors have approached Town to extend broadband connection off the state network to the Tech Park. Will go out to bid/RFP on this service. Meeting with CEN, the state internet organization, to tie into the state's fiber trunkline. Town committee, appointed by Selectmen at last meeting, will convene on this issue by end of September. Bringing broadband just to the Tech Park will cost a little over \$90,000.
- Appraisals completed and a forester has been contracted to determine how to make lots shovel ready. J&D Engineers are working on a gravel removal plan. Will soon conduct sampling to determine quality and quantity of gravel on proposed sites. No change.
- Pomfret has finally signed Interlocal Agreement establishing Technology Park and will be invoiced for their share.

Water Line Replacement/Relining Project

- Contract 1 work is complete.
- Contract 2: B&W Paving and Work is finishing up in Grove and Mechanics Street areas. Work will soon be finishing up on Milton and Vandale Streets area. Work will be starting up next in Walnut Street area. Work is about a month behind schedule. B&W is bringing in more crews to get the schedule up to date. The remainder of proposed Contract 2 project areas:
 - Arthur Street, Brown Street, Canal Street, Centennial Street, Church Street (Pomfret to Woodstock), Eden Street, Edmond Street, Fenner Street, Florence Street, Frank Street, Furnace Street, George Street, Interval Street, Letters Street, May Street, Memorial Terrace, Olney Street, Pomfret Street, Sewer Plant Road, Tatem Street, Vine Street, Walnut Street, Wood Avenue (Church to Marshall)
- No change.

Sewer Lift Stations

- Project complete and paid for.

Manganese/Iron Treatment Building

- At September 13th referendum, the question of adding an additional appropriation of almost \$3 million to the original \$2 million appropriation was approved. WPCA has selected the project team of Tighe&Bond/R.H. White Construction to proceed with project and are working on an agreement with team to proceed with project. Suez, the water and sewer operations management firm is working on a supplemental funding application to the USDA for a loan and grant to cover the additional appropriation. Usually

USDA provides a 75% loan to 25% grant ratio. This additional appropriation will not warrant an increase in the water rates.

Putnam High School Project

- Work is progressing in accordance with construction schedule. You recently were provided with the most current monthly project update.

2. Conversion of Owen Tarr Park and Sabin Street/Woodstock Avenue properties. The town's original appraisal firm, Fishman Associates, is no longer doing appraisals and this information has put us behind in conducting the necessary appraisals for the land substitution for the Tarr Park and Sabin Street projects. A new appraisal firm, Platt Associates, has been selected and they have begun work on the property appraisals of the town's existing parcels and potential parcels needed to substitute for Sabin Street/Woodstock Avenue/Tarr Park. Messier Associates has completed work to determine the field needs on Sabin Street and construction of a bridge to site. Plans are available for review. Working with Committee to evaluate potential sites to provide the substitute land for passive and active recreation. Site evaluation is ongoing.
3. Armory. A proposal is being circulated to consider using the Armory for the following purposes: site of the Senior Center, offices for Recreation staff, offices for registrars of voters/polling station, and multi-use recreation facility. This proposal is being circulated because taking care of the senior center at the armory may be a more cost effective way of having the center developed as opposed to adding it to the proposed Town Hall/Library/Aspinock Offices complex.
4. Sidewalk Reconstruction. To date, we have spent all of the \$750,000 previously appropriated from the Ash Landfill account. There may have to be further discussion about increasing this appropriation. In addition, the Town is working with NECCOG to discuss using various regional transportation funds for our sidewalks. Priorities to consider are using the funds for new projects --- extension of the sidewalks to Day Kimball and Walmart --- and/or repairing/replacing existing sidewalks.
5. High Speed Broadband Fiber Installation. **No change.** Firms' under state contract are investigating cost of bringing fiber to Tech Park from the backbone line. Began discussion with Town's IT consultant on bringing high speed fiber installation to certain locations in town for economic development reasons, particularly to our Tech Park. Discussion will be framed as a town policy decision and not just for the sake of installing technology. Possible ways to manage installation could be as a public utility much like our water and sewer utilities. Some key questions to move this question forward are:
 - a. What's Putnam's policy?
 - b. Who are the champions to move this forward?
 - c. Who are community partners?
 - d. Who are the telecommunication carriers serving Putnam?
 - e. Identify key players and their roles?

Working with CEN, the state's internet organization, to devise a plan to bring fiber connection to the Tech Park by tying into the state's fiber trunkline. CEN has provided a

proposal. Committee will meet now that it has been appointed by Board of Selectmen to provide recommendations to the Board of Selectmen on the broadband installation approach. Tech Park appropriation contemplated bringing fiber connection to the park.

6. Pomfret Sewer Line Connection. Putnam is reviewing a draft agreement with Pomfret allowing them to tie in to our system. Pomfret is looking to a possible spring 2016 construction start. Pomfret is looking to go out to bid possibly as early as next month.
7. Solar Project on Municipal Solid Waste Landfill. A review is continuing of Town's possible options since SolarCity has significantly reduced the scope and savings of their original proposal. Town is discussing possibilities with other solar firms.
8. Innovation Places. A new program has been initiated by the state called Innovation Places. Its intent is to support entrepreneurs and leaders developing places that will attract the talent high-growth enterprises need. The vision behind the program is: "Think of an area you walk to, bike to or take a train to where your mind comes alive with possibilities; where you can run into brilliant people solving big problems and inventing new technology; where the sidewalks and cafes are full of conversation; where are events and music venues brim with people making new friends – a place full of ideas." It was decided to file an application under the program as a region. The submitted application's title is: Northeast Connecticut Innovation Hub. See attached Vision Statement.

Vision Statement

Northeast Connecticut offers unique regional assets that support innovation and entrepreneurship as well as quality of place. Home to many small and medium sized companies and a strong higher-education infrastructure, NECT provides ample opportunities for high-quality employment and a dedication to growing innovation, investment, and connectivity. The region also offers a wide variety of lifestyle options, from small-scale urban to rural, that appeal to young professionals who are not interested in the larger-city, urban experience, a group that includes approximately one-third of millennials according to a Rockefeller Foundation and Smart Growth America study.

What we have to offer

A regional quadrangle anchored by Mansfield, Putnam, Killingly, and Windham at its vertices, the Northeast Connecticut Innovation Hub affords numerous opportunities for creators and innovators to mix, mingle and collaborate in a low-key, amenity rich environment. Key assets include:

- Full spectrum of higher education institutions including UConn, Eastern Connecticut State University (ECSU), and Quinebaug Valley Community College (QVCC).
- Vibrant and culturally rich downtowns including the historic urban centers of Putnam, Danielson, and Willimantic as well as the new Storrs Center development in Mansfield.
- A dense cluster of small- and medium-size advanced manufacturing businesses supported in their efforts by workforce development organizations such as the Eastern Advanced Manufacturing Association (EAMA), the QVCC Advanced Manufacturing Technology Center and the Eastern Workforce Investment Board (EWIB).
- The research and technology transfer assets of the University of Connecticut, including the UConn Entrepreneurship & Innovation Consortium and the UConn Tech Park.
- An entrepreneurial environment that includes the CEOs of Nerac and The Stemie Coalition, financial and technical support from a network of attorneys, venture and traditional funders, and micro-lending through the Northeast CT Economic Alliance, and business support services from area Chambers of Commerce and Connecticut's Small Business Development Center.

- Strong **municipal and regional commitment** from the towns of Mansfield, Putnam, Killingly, Windham and Tolland to providing the types of places that will foster and support the growth of an innovation economy.
- A **strong connection to nature** with endless opportunities for recreation and enjoying fresh, local food from our abundant farms.

Creating a Hub

As Northeast Connecticut comprises a similarly-sized area to both Silicon Valley and the Research Triangle, a strong focus of this Innovation Places project will be to strengthen connections between our communities and anchor institutions. Enhancements to transportation, infrastructure and communication systems will help to promote the continued revitalization of the technology, business, workforce, housing, and cultural centers of this region. To facilitate the actions that will be needed to transform Northeast Connecticut into a dynamic leader in research and innovation, we envision the development of an Innovation Hub that brings together the collective knowledge, experience and commitment of several key sectors. The Hub is envisioned to be both a physical space and an organizational construct. The **organizational construct** will be a formal network with a membership and management structure, based on a collective impact model to ensure that the shared vision of the group fosters collaboration within sectors and deep and active connections between sectors. All elements will seek to be mutually supporting to benefit students, entrepreneurs, workers, businesses, and communities. The **physical space** will be a Hub headquarters, located within one of the vibrant urban centers, where partners, entrepreneurs, resources, and processes can connect, meet, work, and drive innovation and growth forward. At the end of the Planning Grant phase, which will be driven by extensive outreach and collaboration, a plan for a physical location and space for the Hub and an organizational/business structure for the Hub will be delivered.

9. Mobilitie Siting of Micro-Cell Utility Pole Placement. Recently towns, including Putnam, received notice from a company, Mobilitie, to construct new 120 foot high pole-towers in the public rights of way. Mobilitie's Putnam proposal is to install a 120 foot tower on Mill Street, one block off Providence Street. They have reached out to the town to discuss their proposed siting application. Fred Wojick is the town contact. Working through CCM, a number of towns have expressed concern about these applications, including:
- a. Do these applications need approval of the Siting Council?
 - b. Impact on local zoning ordinances?
 - c. Development of clear process that guarantees adequate municipal and public input before new towers are constructed.
- CCM is working with towns that are impacted and will develop a coordinated statewide municipal response. There is a PURA (Public Utilities Regulatory Agency) Technical Meeting on 9/28/16 to discuss the Mobilitie issue.

10. Future of Connecticut's Trash-to-Energy Plants. I have attached a recent article from Crains Connecticut publication entitled: "Trash-to-Energy Plants May Wither in Connecticut's New Waste Strategy". It examines the implications for the future of trash-to-energy plants based on the assumption that Connecticut's plans for increased recycling "will mean less revenue for those facilities and cutbacks in their operations." The article follows (continued on next page):

Connecticut officials are planning a future with fewer trash-to-energy plants on the assumption that increased recycling will mean less revenue for those facilities and cutbacks in their operations.

While operators of trash-to-energy plants are not talking publicly about possible downsizing, a state law calls for Connecticut to divert 60 percent of its trash from disposal by 2024, up from 35 percent today. If Connecticut residents continue to generate 3.5 pounds of trash per day then the total bill for trash disposal will be \$25 million higher in 2024 than it is today, the state Department of Energy and Environmental Protection (DEEP) predicts.

The higher costs will be caused by added expenses for transporting garbage out of state in expectation that some of the five trash-to-energy plants in Connecticut may cease operations, said Lee Sawyer, policy adviser to DEEP Commissioner Robert Klee. Some plant operators are experiencing declining revenue and have spoken to department officials about possibly curtailing services or closing their facilities all together, according to Sawyer.

The five plants handle 87 percent of Connecticut's disposed waste, DEEP says in its updated Comprehensive Materials Management Strategy report, released last month. About 35 percent of discarded materials, or 1.25 million tons, is recycled annually. A 10 percent reduction in waste along with increased recycling would stabilize costs and help meet environmental goals including clean-air targets, the department says.

The department intends to renew air and water permits for the "aging" plants if those are sought, Sawyer told Crain's Connecticut. Plant operators' tightening financial circumstances is more of a concern to the department than future permits, he said.

More recycling means lower revenues for the state's five trash-to-energy plants. Cities and towns are charged between \$10 and \$20 per ton at recycling plants while trash disposal costs range between \$70 and \$80 per ton, Sawyer said. Recycling saves businesses and taxpayers \$75 million per year on disposal payments, the department said.

At present, 44 percent of Connecticut's trash is not recoverable through current recycling systems, "underscoring a need to promote new processes, new uses and markets and design changes to increase recyclability," the department said.

Despite the push for greater recycling, economic opportunities remain, said James Regan, spokesman for New Jersey-based Covanta Holdings Corp., which owns trash-to-energy plants in Bristol and Preston as well as a transfer station in Wallingford. The 16.3-megawatt Bristol plant opened in 1988 and can handle 650 tons per day. The Preston site, which generates 18.4 megawatts of electricity through burning 689 tons daily, began operating in 1991.

Trash-to-energy plants will be "an important part of the sustainable waste management system for many years to come" and represent a far superior method to sending trash to landfills, Regan said in a written statement. Covanta supports an increase in recycling and thinks more can be done to recover organics, Regan said. Its plants can take trash from other states to make up for lost revenue in Connecticut, he explained.

"The 60 percent (target) still leaves room for us," he said during an interview discussing Connecticut's recycling, waste and energy strategy.

Connecticut "has been a leader in trash disposal," Regan said. It has the lowest rate of landfilling of any state, according to DEEP.

"Look at the rest of the country," Regan said. "The rates for landfilling are much higher. Connecticut is more like Europe in getting rid of its trash."

Covanta's second-quarter revenue rose \$10 million to \$418 million, although its North America same-location energy revenue was down \$4 million from a year earlier. Same-location waste and service revenue climbed by \$4 million during the period thanks to "strong market dynamics" in the Northeast, President and CEO Stephen Jones said in a July 26 news release.

Waste and service revenue of \$297 million was more than three times energy revenue. Recycled metals revenue was just \$17 million, unchanged from last year's second quarter. Full-year financial targets for 2016 were reaffirmed with Jones saying he expects a "solid finish to the year."

The quasi-public Materials Innovation and Recycling Authority and its predecessor organization, the Connecticut Resources and Recovery Authority, has been operating a trash-to-energy plant in Hartford since 1988. Last year, DEEP issued a request for proposals to redevelop the plant site. The 45-megawatt plant is still operating and is permitted to process 888,000 tons per year. The request for proposals covered other authority-administered sites including the Hartford Regional Recycling Center as well as transfer stations in Ellington, Essex, Torrington and Watertown.

Eight proposals were received and three finalists will be announced in September and invited to make presentations, Sawyer said. The winner will be announced in July 2017. The intention is to keep the plant functioning although its capacity may be reduced, he said.

"We are impressed with the quality of the proposals and the experience of the bidders in developing modern materials management throughout the U.S. and the world," Sawyer said.

"The resulting project will significantly increase the recovery of recyclable materials and

decrease the amount of trash that is combusted."

The plant is part of the history of the Hartford Landfill, which operated from 1940 until accepting its last shipment of trash on Dec. 31, 2008. The landfill, located on Leibert Road in the North Meadows section of the city, was officially closed last year by the Rocky Hill-based authority. A 1-megawatt solar energy plant, which can power 1,000 homes when running at full capacity, began operating atop the capped landfill in 2014.

The Bridgeport Resco trash-to-energy plant, run by Wheelabrator Technologies Inc., also began operations in 1988. The plant burns 2,250 tons of trash per day to generate 67 megawatts of electricity. Wheelabrator also operates the 15-megawatt trash-to-energy plant in Lisbon, which handles up to 500 tons daily. It began operating in 1995. The Portsmouth, New Hampshire-based company also operates an ash landfill in Putnam, where residue from trash-to-energy plants is accepted. A spokesperson from Wheelabrator declined to comment.

The five plants no longer participate in the energy capacity market with its supply obligations to the regional electricity grid operator, ISO New England Inc. They instead sell into the daily energy market, where prices fluctuate hourly, meaning greater volatility in what participants get for their electricity, said Marcia Blomberg, an ISO spokeswoman. The capacity market and its supply obligations offer a more predictable revenue source.

A future without capacity supply obligations is less rosy, Regan said. "The economics become more challenging given the current low price of energy," he said. "We are working to ensure the long-term viability of the facilities."

Eversource Energy, the largest distributor of electricity in Connecticut, contracts with the trash-to-energy plants for a "very small" amount of power, Eversource spokesman Mitch Gross said. If that quantity of electricity was no longer being produced Eversource would not have to raise rates, Gross said.

"We have a sufficient number of suppliers and we always negotiate to get the best rate for our customers," he said.

Anticipating possible losses of trash-to-energy plants while also boosting the recycling of food waste, several composting and anaerobic digestion energy facilities are in the works. The proportion of food waste in the trash disposal stream increased between 2010 and 2015, DEEP noted.

The first of these projects, Quantum Biopower in Southington, is scheduled to come online late next year. It would provide 1.1 megawatts of electricity from 144 tons of food waste per day, according to figures supplied by DEEP.

A second Southington project - Turning Earth (1.6 megawatts from 326 tons per day) - is scheduled to begin operations in 2018 as are projects in Bridgeport (1.6 megawatts on 730 tons), North Haven (2.5 megawatts on 400 tons per day) and Milford (3 megawatts on 200 tons per day). The Milford facility, known as New Meadow Power, has not yet applied for permits, Sawyer said.



TOWN OF PUTNAM

TOWN HALL
126 CHURCH STREET
PUTNAM, CONNECTICUT 06260



MEMORANDUM

TO: Board of Selectmen
Putnam Facilities Study Group
Library Board
William Pearsall, Aspinock Historical Society

FROM: Doug Cutler 

DATE: September 19, 2016

RE: Armory Proposal and Relationship to Town Hall/Library/Senior Center

A new proposal is being circulated that takes advantage of the existing Armory building and land associated with that building. The Armory was acquired from the State for \$500 a number of years ago and it has 14,000 square feet of useable space, including a gym, office space, classroom space, locker rooms, space that can be modified from the old rifle range, and a vault.

The proposal is to use the Armory for the following purposes:

- Office space for recreation department staff
- Dedicated Senior Center location
- Full kitchen
- Multi-use gymnasium space
- Multi-use classroom space
- Space for Northeast Opportunities for Wellness
- Office space for Registrars of Voters
- District 1 polling place
- Potential storage space for Aspinock Historical Society (Offices and storage space would still be incorporated into the municipal complex project)

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Mayor's Office	x806	Parks & Recreation	x810	Veteran's Affairs	x808
Assessor	x805	Planning/Land Use	x815	Water Pollution Control Authority	x821
Building/Zoning	x814	Public Works	x811	1st Floor Fax	860-963-5398
Economic Development	x813	Refuse/Recycling/Curbside Pickup	x812	2nd Floor Fax	860-963-5360
Finance	x807	Registrar of Voters	x803	3rd Floor Fax	860-963-6814
Fire Marshal	x816	Town Clerk	x802		

The advantages of using the Armory for the above uses are as follows:

- Lower development cost per square foot compared to the new construction of the Town Hall/Library complex. \$200-\$300 per square foot compared to the \$400 per square foot new construction cost.
- Ability to lower the square footage footprint from the municipal complex by eliminating some of the above usages, thus lowering the overall cost of the project.
- Less potential space usage conflicts with the meeting space at the municipal complex.
- Armory is close to senior citizen housing complexes and ability to use the walking track at the St. Marie-Greenhalgh field.
- By revitalizing the Armory and creating a new Town Hall/Library complex, it would reduce the present need for three buildings (present Town Hall, present library, and Aspinock Building) to two better sites.

This proposal is being circulated to all the various boards and commissions having interest in these proposals. We are looking for your feedback, comments, suggestions, and questions. Please direct them to me at douglas.cutler@putnamct.us. I will insure that they get forwarded to the appropriate board, commission or committee.

Thanks for your interest in solving the space needs of our Town.