

Town Administrator Report
November 3, 2014

1. QRTP. Contract documents have been sent to Tully Construction for signature. Company is putting together insurance and bond documents required as part of final agreement package. Met with J&D Engineers, CME staff and Jerry Beausoleil on project coordination. Working with Fuss&O'Neill Engineers on the agreement needed with Yankee Gas to bring natural gas to site. Worked is being completed on bid documents for Contract 2-Tech Park Road/Utilities (west side), Contract 3-Water Main Extension(sewer plant to YMCA site), Contract 4-Sewage Lift Station and force main, and Contract 6-Water Main extension (Quinebaug Avenue to sewer plant). Work order is in for bringing electricity to site and proposals are being received to clear and grade site for utility poles. Quit claim deed is being worked on with a number of issues outstanding before deed can be finalized and property transferred to YMCA.
2. Bond Anticipation Notes (BANS). Working with Dennis Dix, financial adviser, Joe Fasi, Bond Counsel, and Sandra Savoie to finalize our next issuance of BANS in November. BANS issuance will cover high school project, Manganese Treatment building, water lines replacement/relining, QRTP, and sewer lift stations.
3. FY 2013-2014. In order to close out fiscal year ending June 30, 2014, a meeting was convened with Finance Director, Mayor, myself, Denise Roireau, and finance staff to examine questions about accounts in that budget year. An action plan was developed and assignments made to resolve issues with accounts (payroll, fringe benefits). A follow up meeting is scheduled for this Wednesday to gauge progress.
4. Charter Study Revision Committee. Committee met and made progress on a number of suggested changes recommended by Board of Selectmen in their charge to committee. Another meeting is scheduled for this Wednesday.
5. CCM Annual Convention. With Denise Roireau and Mayor, attended CCM's Annual Convention. Candidates for governor appeared separately to discuss their plans for assisting municipalities.
6. Board of Finance. Attended meeting and provided updates on projects' progress and interim financing for projects.

Town of Putnam CT Discount Card

		<i>Total</i>	<i>Member</i>	<i>Avg Member</i>	<i>Price</i>	<i>Avg. Price</i>	<i>% Price</i>
<i>Month:</i>	<i>Total Claims</i>	<i>Cards Used</i>	<i>Rx Cost</i>	<i>Rx Cost</i>	<i>Savings</i>	<i>Savings</i>	<i>Savings</i>
March-13	10	6	\$ 154.58	\$ 15.45	\$ 533.35	\$ 53.33	78%
April-13	52	35	\$ 1,622.48	\$ 31.20	\$ 2,199.81	\$ 42.30	58%
May-13	61	28	\$ 2,045.64	\$ 33.53	\$ 2,621.93	\$ 42.98	56%
June-13	72	26	\$ 2,419.50	\$ 33.60	\$ 2,918.01	\$ 40.53	55%
July-13	72	23	\$ 1,963.16	\$ 27.27	\$ 2,903.54	\$ 40.33	60%
August-13	87	29	\$ 3,325.28	\$ 38.22	\$ 3,660.27	\$ 42.07	52%
September-13	86	23	\$ 4,427.99	\$ 51.49	\$ 3,650.04	\$ 42.44	45%
October-13	94	28	\$ 2,753.63	\$ 29.29	\$ 4,331.99	\$ 46.09	61%
November-13	107	24	\$ 3,311.84	\$ 30.95	\$ 3,996.59	\$ 37.35	55%
December-13	104	19	\$ 4,044.81	\$ 38.89	\$ 4,460.69	\$ 42.89	52%
Total 2013	745	241	\$ 26,068.91	\$ 34.99	\$ 31,276.22	\$ 41.98	55%
January-14	137	21	\$ 4,038.45	\$ 29.48	\$ 4,271.10	\$ 31.18	51%
February-14	111	16	\$ 4,234.73	\$ 38.15	\$ 4,957.75	\$ 44.66	54%
March-14	95	12	\$ 3,218.61	\$ 33.88	\$ 3,238.50	\$ 34.09	50%
April-14	104	11	\$ 2,355.58	\$ 22.65	\$ 3,355.54	\$ 32.26	59%
May-14	105	11	\$ 3,167.13	\$ 30.16	\$ 3,148.74	\$ 29.99	50%
June-14	108	14	\$ 4,187.32	\$ 38.77	\$ 3,520.44	\$ 32.60	46%
July-14	63	15	\$ 2,134.38	\$ 33.88	\$ 3,192.52	\$ 50.67	60%
August-14	66	24	\$ 2,961.38	\$ 44.87	\$ 3,877.68	\$ 58.75	57%
September-14	77	32	\$ 2,772.06	\$ 36.00	\$ 2,890.33	\$ 37.54	51%
Total 2014	866	156	\$ 29,069.64	\$ 33.57	\$ 32,452.60	\$ 37.47	53%
Total Program	1,611	397	\$ 55,138.55	\$ 34.23	\$ 63,728.82	\$ 39.56	54%