

Town Planner's Report 8/6/2014 – 9/9/2014

Ongoing work:

- **Quinebaug Regional Technology Park (QRTP) & YMCA:**
 - Met with Town Administrator, representatives of the project engineering team, and representatives of Yankee Gas and Connecticut Light & Power (CL & P), relative to the installation of gas and utility services to the YMCA and Tech Park.

- **Plan of Conservation and Development (POCD) Update:**
 - Continued background research for plan update.
 - Met with and spoke with the Economic and Community Development Director Re: Format and topics for updates to Economic Development sections of the 2005 POCD (and discussion toward the related Housing Forum; see below).
 - Met with POCD Update Committee Chairman to discuss agendas for present and future meetings, and put together the Agenda and package of information for the eighth POCD Update Committee meeting, which was held on September 8. Items discussed at the meeting included:
 - Discussion on Linkages between the Capital Improvements Program and the POCD
 - Discussion on Present Use, and Reuse, of Landfill Sites
 - SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis
 - Format of 2015 Plan of Conservation and Development Update:
 - Draft Table of Contents/Format of Plan
 - Draft Implementation Matrix Format
 - Continuing to compile all of the updates, materials, information and items discussed at the eight POCD Update Committee meetings held to date, in preparation for the continuing discussion on the goals, objectives and policies, and action items for the 2015 POCD at the October, November, and December 2014 POCD Update Committee meetings.
 - Attended the Putnam Redevelopment Agency's meeting / Housing Forum on 9/9, relative to any input to the POCD.

Other Projects/Tasks:

- Continuing to monitor progress on CL&P's ongoing Interstate Reliability Project.
- Reviewed Algonquin Gas's Draft Environmental Impact Statement (DEIS) for the Algonquin Incremental Market Project (AIM Project), which is part of the process for the expansion of its existing pipeline systems to proceed. Proposed work within Putnam is to upgrade the Arch Street metering station only. Per the DEIS, this work is to add a redundant meter run, the work will take place between April 2016 and October 2016, and the peak number of

construction workers on site will be 11 (six on average). The affected land area consists of 0.3 acres.

- Provided census data requested on the CT DOT Title VI Compliance Assessment form.
- Attended the Zoning Commission meeting on 8/20. A hearing on a proposal to amend the Zoning Regulations to allow taxi and livery services was continued to allow the Town Planner to consult with Town Counsel relative to aspects of this proposal before the Commission votes on the proposal (presently scheduled to meet with Town Counsel on this matter prior to the Commission's next meeting, on September 17).
- Attended the Planning Commission meeting on 8/25. Met with the Commission in a workshop to discuss the previously prepared draft of proposed updates to the Subdivision Regulations, which include modernized construction standards and greater compliance with the recently passed Comprehensive Amendment/Restatement of the Zoning Regulations (presently scheduled to meet with Town Counsel on this matter prior to the Commission's next meeting, on September 22). Upon preparation of a final draft of updates to the Subdivision Regulations, a hearing will be held to allow the Commission to present and vote on these updates.
- Participated in several meetings among staff members and potential developers and/or their agents, relative to construction or reconstruction activities in the industrial zone and a proposed residential subdivision.
- Met with staff relative to the format and construction of the Town's new website.