

Town Administrator Report
July 14, 2014

1. Cargill Falls Mill. Working with the owners of the project to secure a state Urban Act grant in the amount of \$2.850 million. Participated with Mayor Falzarano and Delpha Very of a site walk attended by the OPM Secretary Ben Barnes and OPM Under Secretary Gian-Carl Casa. Discussing with our legislative delegation any more steps that need to be taken to secure the Urban Act grant.
2. June 19 Referendum. In advance of referendum vote, joined Selectman Pempek and Mayor on WINY radio to explain items up for consideration during referendum – the QRTP infrastructure funding and additional funding for water relining/replacement project.
3. WPCA. As part of the RFQ that the WPCA has issued for an operation, management, and maintenance contract operations of the sewer system, have fielded calls and emails from interested companies to discuss purpose of RFQ. There are quite a few companies both nationally and locally that have expressed interest in submitting an RFQ. Questions relate to some companies being able to meet specifications outlined in the proposal with necessary contract experience in Connecticut.
4. Quinebaug Regional Technology Park. Working with our consulting engineers on a number of different fronts: 1) filing an application with USDA for the water and sewer improvements for the park and YMCA, 2) obtaining the last remaining permits required to build the bridge, including the Flood Management Certification which requires sign off by the DEEP Fisheries Bureau, 3) ensuring that the hydraulics and drainage requirements are met on the project, 4) obtaining the State approvals for the acquisition of the easement on the east side of the Quinebaug for access from Kennedy Drive, 5) working with Town Attorney on finalizing the deed to transfer 15 acres to the YMCA once the gravel removal is accomplished on the site.

Mayor and I met with Brooklyn First Selectman Rick Ives to answer that town's last remaining questions about the interlocal agreement between the towns controlling the investment by those towns in Phase I of the QRTP project.

5. Economic Development and Redevelopment. Attended July monthly meeting at which time the subject of foreclosed properties in town came up. Based on the experience of commission members, it was decided to schedule a working session at their regular September meeting to discuss how to handle blighted properties in Putnam. In addition to the commission members, town and special services district staff with responsibilities in enforcing blight regulations will be invited to participate in session.
6. PES/PMS Parking Lot Project. Opened bids on project and three bids were received. Project awarded to lowest bidder, SAS Construction. Contractor has already begun work on project.

7. Ash Landfill Viability Committee. Attended committee's most recent meeting and in joint session with WPI representatives are ironing out the final details. Next session is July 30th.
8. Probate Court Lease and MOUs. Working with Town Attorney and Probate Court Judge to finalize the details of the court lease, the MOU with the Court for the Children's Probate Court portion of the lease, and the MOU with the member towns.
9. Meetings. Attended July meeting of the YMCA Advisory Board to update them on tech park project. As WPCA Administrative Manager, attended monthly meeting of the Authority.
10. Sexual Harassment Training. Along with all the other Town department heads attended training which is a state requirement.