

Town Administrator Report
May 5, 2014

1. Quinebaug Regional Technology Park. Meetings with Boards of Selectmen for Scotland, Brooklyn, Canterbury, and Pomfret have taken place to provide our presentation on advantages of joining with Putnam as a partner on development of the Park. Scotland, Brooklyn and Canterbury Boards all authorized their First Selectmen to enter into negotiations with Putnam's Mayor to discuss the details of partnership. Work is on-going of a "working draft" interlocal agreement that sets out the requirements of each of the parties to the agreement including percentages of investment, revenue sharing, sharing of maintenance costs and on-going management of Park. Scotland, as first town to negotiate, is the closest to bringing this matter to a vote.

Park Progress: Trees removed and site grubbed. Gravel is being removed. Negotiations are on-going to resolve last remaining issues of State Historic Preservation Office sign off, Army Corps permit and acquisition of access easement from state DEEP for roadway on east side of Quinebaug River. Design is being completed for sewer pump station and an application is being completed to submit to USDA for loans and grants to cover the cost of the installation of water and sewer utilities.

Discussion was held with state officials representing Office of Policy and Management and Department of Economic and Community Development about Town's plans and submitting an application for funding under the Manufacturing Assistance Act program.

I have also directed Town's bond counsel to draft the necessary bond authorization documents for the development of the park to include the full \$7.6 million authorization. It is anticipated to bring this to the voters at town meeting and referendum in June.

2. WPCA. Received notification that USDA had approved town's application for water distribution system improvements (water relining, water line replacement, and storage tank improvements) with a \$10.6 million loan and a \$4.8 million grant. Work on this project is expected to go out to bid shortly with work starting this spring. The June town meeting and referendum will also include the appropriation for the additional \$7.9 million required by the expanded scope of the water system improvements. Work is also moving ahead on the construction of the manganese treatment system. It is expected that the new wells will begin to be operational on June 1. Sewer plant project is almost complete with a few items remaining but an open house and ribbon cutting is expected shortly.
3. Drug Take Back Day. Participated with representatives from Putnam PRIDE, Putnam Police Department and Putnam Elks on National Drug Take Back Day on April 26. Event was another success as we collected almost 225 pounds of unused or

expired prescription drugs for disposal. 101 vehicles dropped off items. Drug lockbox at police department continues to be utilized by residents with significant amount of unused/expired prescription drugs being dropped off.

4. FY 2014-2015 Budget. Worked with town staff to prepare the budget for presentation at public hearing and attended public hearing and fielded questions from the audience concerning the general government budget and 5-year capital improvement plan. Attended Planning Commission meeting to request their recommendation on the 5-Year CIP plan. Commission unanimously recommended approval of plan.
5. Putnam High School High School Project. Town is seeking to obtain a reimbursement rate for the PALS and Medical Pathways portion of the project and to obtain the full reimbursement rate for the central office component of the project. A reimbursement rate for those two items was never factored into the total reimbursement rate before the referendum on the project. Superintendent Hull and I have been in contact with Senator Williams office.