

**Town of Putnam  
Redevelopment Agency  
156 Main Street  
Putnam, CT 06260  
Phone: 860-963-6835**

## **Rescheduled Meeting Notice**

**To: Members of the Putnam Redevelopment Agency**

The Putnam Redevelopment Agency will hold its Rescheduled Monthly Meeting on Tuesday, February 23, 2016 at 8:00 a.m. in the conference room of the Redevelopment Agency, 156 Main Street, Putnam CT for the purposes of considering the below items; those items for which a vote of the Agency is expected have been indicated by an asterisk and those items for which an executive session may be required have been indicated by a double asterisk.

### **Rescheduled Meeting Agenda - February 23, 2016 at 8:00 a.m.**

1. Roll Call
2. Public Participation
3. Approval of Regularly Scheduled Meeting Minutes – January 2016\*
4. Reporting of Expenditures – January 2016
5. CDBG 2016 Application - Training
6. Historic Brownfield – Belding Mill
7. PRA Town Budget FY 2016 to 2017\*
8. New/Old Business
9. Adjournment

Next Regularly Scheduled Meeting March 08, 2016

(TBA)

**TOWN OF PUTNAM  
REDEVELOPMENT AGENCY**

**Minutes of a Regular Meeting**

**Date: January 12, 2016**

**PRA Office**

**Time: 8:00 a.m.**

The Putnam Redevelopment Agency met for a Regularly Scheduled Meeting on Tuesday, January 12, 2016, in the Redevelopment Agency conference room, 156 Main Street, Putnam, CT 06260.

The Chairman opened the meeting at 8:00 am.

**ROLL CALL:** Chairman Paul Pikora, Town Planner Don Johnson, Selectman Liaison Roy Simmons, Town Administrator Doug Cutler, Vice-Chairman Delia Fey, Director Delpha Very, Commission members Paul Grenier, George Dimopoulos and Dave Brotzman, Executive Assistant Jackie Lefevre, and Alternate member: John Dignam.

Absent: Selectmen Liaison: Renee Lasko.

**PUBLIC PARTICIPATION:** None

**APPROVAL OF REGULARLY SCHEDULED MEETING MINUTES – December 08, 2015\*:** Paul Grenier motioned to approve the December 08, 2015 meeting minutes, seconded by George Dimopoulos, motion passed. Dave Brotzman abstained

**REPORTING OF EXPENDITURES – December 2015\*:** December 2015 bills were reviewed

**Annual Election of Officers\*:** Dave Brotzman motioned to nominate Paul Pikora as Chairman and Paul Grenier as Vice-Chairman, seconded by Delia Fey, passed unanimously.

**CDBG 2016 Application:** The Director reported the office will be pursuing an application for the 2016 Community Development Block Housing Grant (C.D.B.G.) Approval from the Board of Selectmen will be sought at the Tuesday, January 19<sup>th</sup> meeting prior to moving forward.

**Historic Brownfield Application:** CME Associates, a local engineering firm, will be in attendance at the Tuesday, January 19<sup>th</sup> Board of Selectmen to make a presentation on Making Places Grants.

**Cargill Falls Mill Update:** Amended budget, in support of clean-up of additional contamination found, is on hold.

**Former Putnam Foundry Update:** Pending lab testing on one of the three underground tanks found.

**NEW/OLD BUSINESS:** None

**ADJOURNMENT-** There being no further items to lawfully come before such meeting, Dave Brotzman motioned to adjourn the January 2016 Redevelopment Meeting, seconded by George Dimopoulos, passed unanimously. Meeting ended at 8:11 a.m.

Respectively Submitted by:

Delpha M. Very, Director

11:17 AM

02/05/16

Accrual Basis

**Redevelopment Agency- Town Budget-FY 2015 to 2016**  
**Account Payables**  
 January 2016

Type	Date	Name	Memo	Amount
5603 - Legal				
Bill	1/5/2016	St Onge & Brouillard	Inv.# 44782 - General Legal	-49.50
Bill	1/5/2016	St Onge & Brouillard	Inv.# 44783 - Short Sale forme Rehab client	-82.50
Bill	1/5/2016	St Onge & Brouillard	Inv.# 44795- Brownfield Belding Heminway Mill documents review	-41.25
Total 5603 - Legal				-173.25
<b>TOTAL</b>				<b>-173.25</b>

Redevelopment Agency  
 Accounts Payable  
 January 2016

Jan-16

Inv.#	Inv.#/date	Paid To	Memo	Amount	Pd From PRA Acct #	Chk No.
	1/12/2016	Deb Franklin	Bi-weekly Office Cleaning	\$ 50.00	183.0000.5001	
23	1/7/2015	NEC Properties, Inc	Monthly Office Lease Feb. 2016	\$ 1,000.00	183.0000.5621	
	1/3/2016	Ricoh USA Inc	Monthly Office Copy mach. Lease	\$ 141.00	183.0000.5620	
38	1/15/2016	Kathy Leveillee	Contractual Svcs. w/e 1/15/16	\$ 180.00	183.0000.5001	
	1/7/2016	Atlantic Broadband	Monthly Internet/Phone Svc.	\$ 102.99	183.0000.5620	
	1/21/2016	Northeast Minority News	Ad - 2016 CDBG Application	\$ 192.00	182.0000.5611	117
	1/26/2016	Deb Franklin	Bi-weekly Office Cleaning	\$ 50.00	183.0000.5001	5119
39	1/22/2016	Kathy Leveillee	Contractual Svcs. w/e 1/22/16	\$ 180.00	183.0000.5001	5120
				\$ 1,895.99		

Checks are mailed by Shannon directly from Town Hall

PRA FY 2016 - 2017  
Work Papers

DEPT	Object	2013-2014		2014-2015		2015-2016		2015-2016		2015-2016		2016-2017		2016-2017		2016-2017	
		Actual	June 30, 2014	Actual	Unaudited FY 2015	Approved Budget	Current YTD	Balance	Department Request	Mayor's Budget	BOS Budget	BOF Budget					
1451	REDEVELOPMENT																
	5603 Legal			951		1,000	466	534	1,000								
	5608 Professional Services			1,311		3,000	75	2,925									
	5611 Advertising			1,392		700	184	516									
	5618 Engineering					1,000	0	1,000									
	TOTAL	0		3,654		5,700	725	4,975									

- same  
(1,000)  
800  
(500)  
(700)

Budget notes:  
5603 Anticipate legal/CFM/Bolding  
5608  
5611 Ads for CDABG/Redevelopment programs.  
5618