

**Town of Putnam
Redevelopment Agency
156 Main Street
Putnam, CT 06260
Phone: 860-963-6835**

Regular Meeting Notice

To: Members of the Putnam Redevelopment Agency

The Putnam Redevelopment Agency will hold its Regular Meeting on Tuesday, March 08, 2016 at 8:00 a.m. in the conference room of the Redevelopment Agency, 156 Main Street, Putnam CT for the purposes of considering the below items; those items for which a vote of the Agency is expected have been indicated by an asterisk and those items for which an executive session may be required have been indicated by a double asterisk.

Regular Meeting Agenda – March 08, 2016 at 8:00 a.m.

1. Roll Call
2. Public Participation
3. Approval of Regularly Scheduled Meeting Minutes – February 9 2016-
meeting cancelled, Special Meeting February 23, 2016 *
4. Reporting of Expenditures – February 2016
5. CDBG 2016 Application
6. New/Old Business
7. Adjournment

Next Regular Meeting April 12, 2016

(TBA)

**TOWN OF PUTNAM
REDEVELOPMENT AGENCY**

Minutes of a Special Meeting

Date: February 23, 2016

PRA Office

Time: 8:00 a.m.

The Putnam Redevelopment Agency met for a Special Meeting on Tuesday, February 23, 2016, in the Redevelopment Agency conference room, 156 Main Street, Putnam, CT 06260.

The Chairman opened the meeting at 8:00 am.

Director explained there are three types of meetings held as listed in Freedom of Information Act: Regular, Special and Emergency. The minutes will reflect the correction for February 23rd Meeting Agenda. The Director reminded the agency members that under a Special Meeting, New Business is not allowed to be brought forth or any addition/s change/s to meeting agenda.

ROLL CALL: Chairman Paul Pikora, Town Planner Don Johnson, Selectman Liaison Roy Simmons, Town Administrator Doug Cutler, Vice-Chairman Delia Fey, Director Delpha Very, Agency members: George Dimopoulos and Dave Brotzman, Executive Assistant Jackie Lefevre, and Alternate members: John Dignam and George Tsanjoures.

Absent: Agency member Paul Grenier and Selectmen Liaison: Renee Lasko.

PUBLIC PARTICIPATION: None

APPROVAL OF REGULARLY SCHEDULED MEETING MINUTES – January 12, 2016*: Dave Brotzman motioned to approve the January 12, 2016 meeting minutes, seconded by George Dimopoulos, motion unanimously passed.

REPORTING OF EXPENDITURES – January 2016*: January 2016 bills were reviewed

CDBG 2016 Application: The Director reported the Executive Assistant attended workshop training that took place on January 28, 2016, on the application for the 2016 Community Development Block Housing Grant (C.D.B.G.) Attendance by representative of a town provides additional points toward grant; in addition to, providing education on any additions/changes to grant criteria.

Historic Brownfield Application: The Director presented copies of GIS map demonstrating area, closest to the river, between the Belding Mill location (107 Providence Street) and former Metal Mast location. Discussion took place on various possibilities if land between Belding Mill and former Metal Mast were joined. This would set groundwork for potential developers. Potentially could create a 22 acre redevelopment area, if adjacent parcels of land were available.

PRA Town Budget FY 2016 to 2017*: the PRA Town budget was reviewed and Director explained the notes as they pertained to each line item. Upon discussion, Delia Fey motioned to approve the PRA Town Budget FY 2016 to 2017 as presented, seconded by George Dimopolous, unanimously passed.

NEW/OLD BUSINESS: None

ADJOURNMENT- There being no further items to lawfully come before such meeting, Dave Brotzman motioned to adjourn the Special Meeting of February 23, 2016, seconded by George Dimopoulos, passed unanimously. Meeting ended at 8:23 a.m.

Respectively Submitted by:

Delpha M. Very, Director

Redevelopment Agency Town Budget FY 2015 to 2016
Accounts Payable
 February 2016

Type	Date	Name	Memo	Amount
5611 - Advertising Bill	2/8/2016	The Bulletin	Ad# 00208497 - SC2016 Public Hearing notice - Tuesday, Feb 16, 2016	553.02
Total 5611 - Advertising				553.02
TOTAL				553.02

Putnam Redevelopment Agency
 Accounts Payable - Fund 183
 February 2016

Inv.#	Inv.#/date	Paid To	Memo	Amount	Pd From PRA Acct #	Chk No.
	2/2/2016	Atlantic Broadband	Monthly internet/phone Svc.	\$ 102.99	183.0000.5620	
	2/4/2016	Ricoh USA, Inc	Monthly Copy mach lease	\$ 141.00	183.0000.5620	
	2/9/2016	Deborah Franklin	Bi-weekly Office Cleaning	\$ 50.00	183.0000.5001	
	2/11/2016	Kathy Leveillee	Contractual Svcs for ECD/PRA	\$ 195.00	183.0000.5001	
24	2/12/2016	NEC Properties, LLC	Monthly Office Lease - March 2016	\$ 1,000.00	183.0000.5621	
41	2/19/2016	Kathy Leveillee	Contractual Svcs for ECD/PRA 02/15/to 02/19/2016	\$ 90.00	183.0000.5001	
	2/22/2016	Deborah Franklin	Bi-weekly Office Cleaning	\$ 50.00	183.0000.5001	
42	2/26/2016	Kathy Leveillee	Contractual Svcs for ECD/PRA 02/22/to 02/26/2016	\$ 150.00	183.0000.5001	
				\$ 1,778.99		