

CHARTER REVISION COMMISSION MEETING

SEPTEMBER 28, 2016

AT 7:00 P.M. IN THE DANIEL S. ROVERO SELECTMEN CHAMBERS

AGENDA

1. Call to Order by the Presiding Officer
2. Approval of Minutes
 - A. August 24, 2016 (Vote required)
3. Public Comment
4. Correspondence
5. Charter Review
 - A. Chapter Three, Section Three – Appointments and Terms (Discussion/Possible vote required) – handout pages 16-17
 - B. Chapter Five, Section One - Appointive Officers (Discussion/Possible vote required) - handout page 27
 - C. Chapter Five, Section Two – Powers and Duties (Discussion/Possible vote required) - handout pages 27-31
 - D. Chapter Five, Section Three - Assistants (Discussion/Possible vote required) -handout page 31
 - E. Chapter Five, Section Four - Appointment (Discussion/Possible vote required) -handout pages 31-32
 - F. Chapter Five, Section Five Term of Office (Discussion/Possible vote required) -handout pages 32-33
 - G. Chapter Five, Section Six - Assessor (Discussion/Possible vote required) -handout page 33
 - H. Chapter Five, Section Seven - Treasurer (Discussion/Possible vote required) -handout pages 33-34
 - I. Chapter Five, Section Eight – Municipal Attorney (Discussion/Possible vote required) - handout pages 34-35
 - J. Chapter Five, Section Nine – Civil Preparedness Director (Discussion/Possible vote required) -handout page 35
 - K. Chapter Five, Section Ten - Constables (Discussion/Possible vote required) -handout page 36
 - L. Chapter Five, Section Eleven – Dog Warden (Discussion/Possible vote required) -handout page 36
 - M. Chapter Five, Section Twelve – Fire Marshal (Discussion/Possible vote required) -handout page 37

- N. Chapter Six, Section One – Administrative Agencies (Discussion/Possible vote required) - handout pages 38-40
- O. Chapter Six, Section Two – Eligibility (Discussion/Possible vote required) -handout pages 40-43
- P. Chapter Six, Section Three - General Powers and Procedures, Records & Compensation (Discussion/Possible vote required) -handout pages 43-44
- Q. Chapter Six, Section Four - Appointment (Discussion/Possible vote required) -handout page 44
- R. Chapter Six, Section Five Term of Office (Discussion/Possible vote required) -handout pages 44-45
- S. Chapter Six, Section Six – Creation & Discontinuance of Officers & Agencies (Discussion/Possible vote required) -handout page 45
- T. Chapter Six, Section Seven – Building Code of Appeals (Discussion/Possible vote required) -handout pages 45-46
- U. Chapter Six, Section Eight – Economic Development Commission (Discussion/Possible vote required) -handout page 46
- V. Chapter Six, Section Nine – Redevelopment & Housing Authorities (Discussion/Possible vote required) -handout pages 46-48
- W. Chapter Six, Section Ten – Inland/Wetlands Commission (Discussion/Possible vote required) -handout page 48
- X. Chapter Six, Section Eleven – Jury Committee (Discussion/Possible vote required) - handout page 48
- Y. Chapter Six, Section Twelve – Parks & Recreation Department (Discussion/Possible vote required) -handout pages 48-49
- Z. Chapter Six, Section Thirteen – Planning Commission, Zoning Commission & Zoning Board of Appeals (Discussion/Possible vote required) -handout pages 49-50
- AA. Chapter Six, Section Fourteen – Department of Public Works (Discussion/Possible vote required) -handout pages 50-51
- BB. Chapter Six, Section Fifteen – Department of Revenue (Discussion/Possible vote required) -handout pages 51-52
- CC. Chapter Six, Section Sixteen – Water & Sewer Authority (Discussion/Possible vote required) -handout pages 52-54
- DD. Chapter Six, Section Seventeen – Welfare Office (Discussion/Possible vote required) - handout page 54
- EE. Chapter Six, Section Eighteen – Official Bonds (Discussion/Possible vote required) - handout page 55

- FF. Chapter Six, Section Nineteen - Salaries (Discussion/Possible vote required) -handout page 55
- GG. Chapter Seven, Section One – General Form of Budget Presentation (Discussion/Possible vote required) -handout page 56
- HH. Chapter Seven, Section Two – Department Estimates (Discussion/Possible vote required) -handout pages 56
- II. Chapter Seven, Section Three – Duties of the Mayor on the Budget (Discussion/Possible vote required) -handout pages 57-58
- JJ. Chapter Seven, Section Four – Duties of the Board of Selectmen on the Budget (Discussion/Possible vote required) -handout page 58
- KK. Chapter Seven, Section Five – Duties of the Board of Finance on the Budget (Discussion/Possible vote required) -handout pages 58-60
- LL. Chapter Seven, Section Six – Annual Budget Meeting (Discussion/Possible vote required) -handout pages 60-61
- MM. Chapter Seven, Section Seven – Special Appropriation (Discussion/Possible vote required) -handout page 61
- NN. Chapter Seven, Section Eight – Expenditures & Accounting (Discussion/Possible vote required) -handout pages 61-63
- OO. Chapter Seven, Section Nine – Annual Audit (Discussion/Possible vote required) -handout pages 63-64
- PP. Chapter Seven, Section Ten – Purchasing (Discussion/Possible vote required) -handout page 64
- QQ. Chapter Seven, Section Eleven – Borrowing (Discussion/Possible vote required) -handout page 64
- RR. Chapter Seven, Section Twelve – Contributions (Discussion/Possible vote required) -handout page 64
- SS. Chapter Seven, Section Thirteen – Tax Bills (Discussion/Possible vote required) -handout pages 64-65
- TT. Chapter Seven, Section Fourteen – Assessment & Collection of Tax Bills (Discussion/Possible vote required) -handout page 65
- UU. Chapter Seven, Section Fifteen – Distribution of Tax Relief Funds (Discussion/Possible vote required) -handout page 65
- 6. All other Business to Lawfully Come Before Such Meeting
- 7. Adjournment